



PAAVAI ENGINEERING COLLEGE
(AUTONOMOUS)
PACHAL, NAMAKKAL



Internal Quality Assurance Cell(IQAC)

Minutes of Meeting

Minutes of Meeting for the academic year 2015-2016 held on 10.06.2015 in the smart hall at 10.30 am

The following members were present:

S.No	Category	Name	Designation
1	Chair Person	Dr M Premkumar	Principal
2	Coordinator/Director of IQAC	Dr R Arangasamy	Professor & Head / ECE
3	Administrative Officer	Dr B Kishok kumar	Professor / Mathematics
4	Teachers	Dr A Suphalakshmi	Professor & Head / CSE
		Dr G Balaji	Professor & Head / EEE
		Prof B Venkatesan	Assistant Professor / IT
		Prof A P Sivasubramaniyam	Professor & Head / MECH
		Prof D R P Rajarathnam	Associate Professor & Head MCT
		Prof P Muthusamy	Professor & Head MCA
		Prof P Kalimuthu	Associate Professor & Head CIVIL
		Dr G Raja	Professor / Chemistry
		Prof P Rekhapreethi	Assistant Professor & Head / MBA
5	Local Society ,Students and Alumni	Mr Srinivasan	Entrepreneur, Rasipuram
		Mr Lokesh	Third year Civil Engineering
		Mr Hariganesh	Third year Mechanical Engineering
		Ms R Dhanyaraj	Programmer, CTS, Chennai
6	Employer	Dr K K Ramasamy	Director Administration
7	Industrialist	Mr Chandran	Managing Director, Orbit Controls & Services
8	Stakeholders	Dr M Ramakrishnan	MBBS, DCH, Rasipuram

The minutes of the meeting are as follows:


Dr M.Premkumar, Chairperson, Welcomed the members of IQAC and set the context for the discussion meeting followed by review presentation made by Dr R Arangasamy, Professor , Department of Electronics and Communication and Coordinator IQAC

1. All the IQAC members introduced themselves to others
2. IQAC coordinator presented a detailed description of IQAC and the prescribed format given by NAAC of Annual Quality Assurance Cell (AQAR)
3. All the members and respective in charges were requested to provide the relevant data in a complete form as per the format
4. It was suggested to frame the team criteria wise for easy collection of data of AQAR
5. The Committee members verified the Academic Calendar and checked the Student-Teacher Ratio for the Academic Year 2015-2016
6. The meeting of statutory and non-statutory committee meeting will be conducted as per the plan
7. The committee members suggested to conduct class committee meeting /Course Committee meeting periodically .
8. As college commences for Second Year, Third Year and Final Year Engineering students by June 2015, the committee directed to all the HoD's to make all necessary arrangements
9. Discussed about the academic audit for this academic year in order to ensure the quality functioning of the Institution
10. The placement of students in core and IT companies has been reviewed. More students have to be placed in Tier 1 companies compared to the last year
11. It is decided to do more events through Centre of Excellence to conduct training programmes to the students in emerging areas

12. It is discussed to improve the student's participation in International / National / State Sports Event
13. Planned to organize National Level Technical Symposium by all departments
14. Committee advised to conduct minimum 3 academic events (Workshop/Seminar / Guest Lecture) per semester for student benefits
15. The members of IQAC suggested to facilitate the orientation programme for first year UG/PG students
16. The outcome of these audits will be discussed in next IQAC meeting for necessary corrective actions and remedial steps
- IQAC Coordinator proposed the vote of thanks and date for the next meeting and unanimously decided the tentative schedule during the month of December 2015


IQAC Coordinator




Chairperson
PRINCIPAL
PAVAI ENGINEERING COLLEGE
NH-7, PACHAL Post, NAMAKKAL Dist

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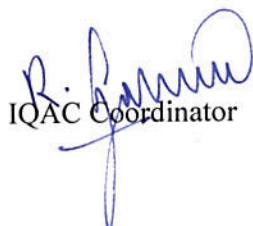
PACHAL, NAMAKKAL

IQAC- ACTION TAKEN REPORT

Academic year 2015-2016

Action Taken Report on the decision of the IQAC Meetings held on 10.06.2015 during the academic year 2015-2016 .To implement the decisions of the IQAC meetings, the following action were taken:

Plan of Action	Action Taken
Statutory Committee Meeting	Academic Council was conducted on 08.08.2015 Governing Council was conducted on 02.12.2015
Class Committee Meeting/Course Committee Meeting	3 class committee meeting was conducted per semester by all the respective departments to know about the students expectation in academic parts 1 Course Committee meeting was conducted by all the departments for correct syllabus frame of common subjects
Committee Advised to conduct various academic events for each department	Conducted various curriculum related technical Workshop/Guest Lecture in all department with external resources
Orientation Programme for first year UG/PG	A four day Orientation Programme on "Unleashing the communicative power within " was conducted by the Faculty Development Department from 05.10.2015 to 08.10.2015
Sports	Paavai Engineering College has performed extraordinarily well in the Anna University Inter-Zonal level sports and games.We feel proud to Say that among all the 572 Engineering colleges in Tamilnadu ,our Paavai Engineering College has got overall I place in the Anna University Inter-Zone level sports and games consecutively for 2 years
Centre of Excellence activities	More than 30 events organized through Microsoft Innovation Centre


IQAC Coordinator




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Internal Quality Assurance Cell(IQAC)

Minutes of Meeting

Minutes of Meeting for the academic year 2015-2016 held on 23.12.2015 in the smart hall at 02.00PM

The following members were present:

S.No	Category	Name	Designation
2	Chair Person	Dr M Premkumar	Principal
3	Coordinator/Director of IQAC	Dr R Arangasamy	Professor & Head / ECE
4	Administrative Officer	Dr B Kishok kumar	Professor / Mathematics
5	Teachers	Dr A Suphalakshmi	Professor & Head / CSE
		Dr G Balaji	Professor & Head / EEE
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		Mr Lokesh	Third year Civil Engineering
		Mr Hariganesh	Third year Mechanical Engineering
		Ms R Dhanyaraj	Programmer, CTS, Chennai
7	Employer	Dr K K Ramasamy	Director Administration
8	Industrialist	Mr Chandran	Managing Director, Orbit Controls & Services
	Stakeholders	Dr M Ramakrishnan	MBBS, DCH, Rasipuram

The minutes of the meeting are as follows:

1. The IQAC Coordinator welcomed all the members for the Internal Quality Assurance cell meeting
2. Review of previous minutes of IQAC meeting and action taken report on the decision of previous meeting were readout with a formal discussion with all IQAC members
3. Committee members congratulated Paavai Engineering College for gaining Autonomous Status
4. The committee extended its appreciation for the steps taken for receiving the highest number of admission for the academic year 2015-2016
- 5 Academic Audit was done from 7.12.2015 to 12.12.2015 and Audited report was reviewed by members
6. Discussed the following important program that were conducted in our campus
 - I. National Technical Symposium was conducted by each departments in the month of september
 - II. A four day Orientation Programme on “Unleashing the communicative power within “ was conducted by the Faculty Development Department from 05.10.2015 to 08.10.2015
 - III. ISTE-STTP workshop for faculty members on “Technical Communication “ was conducted by IIT Bombay from 30.11.2015 to 05.12.2015
 - IV. Celebrated Engineer’s Day and Teacher’s Day in association with ISTE
7. Committee members congratulated the following awardees for their achievements
 - Congratulated 35 students who have got the Rank Holders of Anna University
 - Congratulated R.Harish, H.PManjunath and A.Tabrez from final IT for getting Hon’ble Chief Minister Award for excellence in e-governance for the project, ‘titled, Automated Mobile based irrigation system’
 - Congratulated Sugavin II CSE who has got selected in second round of Google developer.
 - Paavai Engineering College has got overall I place in the Anna University Interzone level sports and games consecutively for 2 years
8. It was suggested to change the Regulations, curriculum and syllabus as per CBCS pattern

9. It is planned to conduct value added courses in the department concerned to improve student's Employability and Technical skills
10. The Committee suggested to concentrate on other social welfare activities and awareness programme for rural people
11. All the departments instructed to follow the club activities and professional body activities in order to develop the student's Individual personality
12. Committee members instructed to apply proposal to various funding agencies for grants
12. Planned to conduct International Conference in the month of May 2016
13. Planned to conduct 11th Graduation Day and Alumni meet in the month of March 2016
14. Strategic plan & website update to be followed as per the schedule
15. Placement Activities to be conducted as per the schedule
16. The outcome of these audits will be discussed in next IQAC meeting for necessary corrective actions and remedial steps

IQAC Coordinator proposed the vote of thanks and meeting came to an end


IQAC Coordinator




Chairperson

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IQAC- ACTION TAKEN REPORT

Academic year 2015-2016

Action Taken Report on the decision of the IQAC Meetings held on 23.12.2015 during the academic year 2015-2016 .To implement the decisions of the IQAC meetings, the following action were taken:

Plan of Action	Action Taken
Regulations ,Curriculum and Syllabus	Necessary Preparation were undertaken to change the Regulations, curriculum and syllabus as per CBCS Scheme for the forthcoming academic year
Academic Result	In the academic year 2015-2016,the academic result was 73.60 %
Social Welfare Activities and Awareness programme for rural people	1.NSS Camp was organized from 13.04.2016 to 18.04.2016 2. Voter Awareness Camp conducted on 10.05.2016 3. Blood Donation Camp conducted on 10.03.2016
Graduation Day and Alumni Meet	11 th Graduation Day and Alumni Meet was conducted on 26.3.2016
Project Proposal	Mechanical Department received Rs50 Lakhs for INDO-UK Higher Education Partnership programme (Newton Bhaba) Royal Academy of India, UK project
International Conference	Two days International Conference was conducted on 13.05.2016 &14.05.2016


IQAC Coordinator




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