

**PAAVAI ENGINEERING COLLEGE
(AUTONOMOUS)
PACHAL, NAMAKKAL
CIRCULAR**

12.03.2018

It is proposed to conduct 18th Finance Committee meeting for the Academic year 2018-19 on 17.03.2018 by 11.00 am at Smart Hall. All the members are requested to attend the meeting.

Agenda:

- ❖ Approval of utilized budget with audit accounts for the financial year 2017-18
- ❖ Approval of Action taken report of the 17th Finance committee meeting dated 22.03.2017
- ❖ Approval for the allocation of fund to establish laboratories for B.Tech Food Technology, B.E. Medical Electronics and B.Tech Pharmaceutical Technology
- ❖ Allocation of fund for various academic activities and departmental budget for the financial year 2018-19



Principal

**PRINCIPAL,
PAAVAI ENGINEERING COLLEGE
NH-7, PACHAL Post, Namakkal**

Copy to members



PAAVAI ENGINEERING COLLEGE
(AUTONOMOUS)
PACHAL, NAMAKKAL

Minutes of Finance Committee meeting

The 18th Finance committee meeting of Paavai Engineering College is held on 17.03.18 by 11.00 am at Smart Hall. The following members attended the meeting

Sl.No	Name of the members	Designation	Designation in FC
1	Dr.M.Premkumar	Principal	Chairman
2	Dr.K.K.Ramasamy	Director Administration	Member
3	Dr.B.MuraliBabu	Controller of Examinations	Member
4	Dr.K.Selvi	Dean Academics	Member
5	Mr.K.Palanivel	Accounts officer	Accounts officer

The meeting commenced with the welcome by Chairman. The agenda taken up for discussion was

Item No.18.1 To consider and approve the annual accounts together with audit report for the financial year 2017-18.

The committee went through the accounts of fund utilized statements carefully. The clarifications wherever, sought were provided. After the discussion and deliberation and report of the auditor, the audited accounts were approved for the financial year 2017-18

Item No.18.2 To consider and approve the Action taken report of the 17th Finance committee meeting dated 22.03.2017.




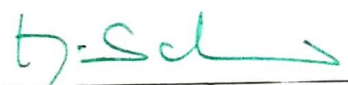
The committee went through the action taken report of the 17th Finance committee meeting and it was noted and approved.

Item No. 18.3 To consider and approve the allocation of fund to establish laboratories for B.Tech Food Technology, B.E Medical Electronics and B.Tech Pharmaceutical Technology

The committee discussed allocation of fund to establish for B.Tech Food Technology, B.E.Medical Electronics and B.Tech Pharmaceutical Technology. It was suggested to purchase equipments for all programmes and the establishment will be step by step process and for the second year, the establishment was estimated around 20,00,000/ approximately.

Item No.18.4 To consider and approve the allocation of fund to various activities and Departmental Budget.

The committee discussed the departmental budget and allocation of fund to various academic activities. The committee analyzed each departmental budget and suggested a few changes in the budget and after a detailed deliberations, the budget for allocation of fund for various heads were approved

Sl.No	Name of the member	Designation	Signature
1	Dr.M.Premkumar	Chairman	
2	Dr.K.K.Ramasamy	Member	
3	Dr.B.MuraliBabu	Member	
4	Dr.K.Selvi	Member	
5	Mr.K.Palanivel	Accounts officer	