

OFFER LETTER

TO

MS./MR. MOHAMMED FAIZAL.S Paavai Engineering College NAMAKKAL

DEAR MS/MR. MOHAMMED FAIZALS,

APEX TOPOMAPPERS PVT LTD is pleased to offer you the job position as aSite Engineer and your remuneration is **Rs.12,000/+ Incentives (based on Performance)**. Your joining date for training would be on 13 MAY 2020.
You can take up your appointment order after 12 days of training.

APEX TOPOMAPPERS PVT LTD Welcomes you!!!

Note: *this offer expires on 31st MAY 2020

Reporting Time: 12pm to 5pm

Received and Accepted

With Warm Regards

Subramaniya Kumar.K SENIOR HR



OFFER LETTER

TO

MS./MR. R.NARAYANAN Paavai Engineering College NAMAKKAL

DEAR MS/MR. R.NARAYANAN,

APEX TOPOMAPPERS PVT LTD is pleased to offer you the job position as aSite Engineer and your remuneration is **Rs.12,000/+ Incentives** (based on Performance). Your joining date for training would be on 13 MAY 2020.

You can take up your appointment order after 12 days of training.

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With Warm Regards

Subramaniya Kumar.K

SENIOR HR



OFFER LETTER

TO

MS./MR. V.ESSAKI MUTHU Paavai Engineering College NAMAKKAL

DEAR MS/MR. V.ESSAKI MUTHU,

APEX TOPOMAPPERS PVT LTD is pleased to offer you the job position as aSite Engineer and your remuneration is **Rs.12,000/+ Incentives (based on Performance)**.

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APEX TOPOMAPPERS PVT LTD Welcomes you!!!

Note: *this offer expires on 31st MAY 2020

Reporting Time: 12pm to 5pm

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With Warm Regards

SENIOR HR



OFFER LETTER

TO

MS./MR. N.VENKADESAN Paavai Engineering College NAMAKKAL

DEAR MS/MR. N.VENKADESAN,

APEX TOPOMAPPERS PVT LTD is pleased to offer you the job position as aSite Engineer and your remuneration is **Rs.12,000/+ Incentives (based on Performance)**. Your joining date for training would be on 13 MAY 2020.

You can take up your appointment order after 12 days of training.

APEX TOPOMAPPERS PVT LTD Welcomes you!!!

Note: *this offer expires on 31st MAY 2020

Reporting Time: 12pm to 5pm

Received and Accepted

With Warm Regards

Subramaniya Kumar.K

SENIOR HR



Date: 28 October, 2020

E-mail: info@bristolhcs.com

Dear VISHWANATHAN S K

Please VISHWANATHAN S K welcome, newest member of Bristol Health Care, who has joined us as Trainee. VISHWANATHAN S K earned his degree in Civil Engineering from Paavai Engineering College

Please support his transition into our team and make use of his expertise with your usual grace, hospitality and cooperation.

We are pleased to confirm that you are in our employment w.e.f. BRISTOL HEALTH CARE SERVICES Presently you are in our employment as Trainee at a salary of Rs.<u>14,575</u> (Fourteen Thousand Five Hundred Seventy Five) per month.

Yours sincerely

HR Executive in Bristol Healthcare service Pvt Ltd





Date: 12.02.2019 .

Dear Santhosh . B

Congratulations!

We are pleased to inform you that you have been short listed for an offer of employment with Firstsource Solutions Limited. We request you to submit the under mentioned documents on the date specified below. Your final aditional to your providing all the documents on time to the satisfaction of the company.

TIME	09:00:00 AM	
Place of Work	Chennai.	
Proposed Date of Joining	Open offer	
Location selected from	Paavai Engg Wellege	

You are requested to submit the following:

6 colored photographs with white background

Carry Original and photocopies of the following

- Photo identity proof: Pan Card or valid passport or valid driving license or voters Id card or an educational ID card attested by the institute signing authority.
- Residence proof ration card, voters Id card, electricity bill with a letter from the society, leave and license agreement
- **Educational certificates**
 - a) Mark sheet/ Passing Certificate for SSC
 - b) Mark sheet/ Passing Certificate for HSC
 - c) Mark sheet/ Passing Certificate for Graduation /Highest qualification
 - d) In case an appeared candidate Copy of Hall ticket and last exam mark sheet
- Work experience: (last 5 years) (Use the following optioVijayakumar. Dasarathan a first source.comns to prove your tenure (start date and end date) at the work experience)
 - Copy of your appointment letters
 - b) Employee codes (if provided by the employer)
 - c) Copy of your relieving letters or work experience letters
 - d) Acknowledged copy of your resignation letter or a copy of your latest pay slip or
 - e) Bank statement in case salary received by exchequer /credited to account for the declared duration

Note: The employee has to qualify in the assessments conducted during training. If the employee does not clear or qualify in the evaluations, the employment could be terminated or he/she will be given an opportunity in other programs subject to availability.

Position Selected for: Customer Service Associate (Email - Online List

Cost to the Company (CTC) (

Additional night shift allowance and other benefits apply as per company policy

A detailed breakup of the proposed salary will be provided in the final offer letter.

We look forward to your joining us.

For Firstsource Solutions Limited

Acceptance of LOI,

Arupa Khera

VP - Talent Acquisition

Firstsource Solutions Ltd.,

Aneja Towers, No. 4 & 5, Developed Plot Estate, Perungudi, Chennai - 600 096. India. Tel: 491 (44) 6664 6100 | Fax: +91 (44) 6664 6166





Date: 12 . 02 . 2019

Dear Janani. Y.

Congratulations!

We are pleased to inform you that you have been short listed for an offer of employment with Firstsource Solutions Limited. We request you to submit the under mentioned documents on the date specified below. Your final offer letter is conditional to your providing all the documents on time to the satisfaction of the company.

Location selected from	Pagrai Engg College
Proposed Date of Joining	Open offer
Place of Work	Chennai.
TIME	09:00:00 AM

You are requested to submit the following:

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 - a) Mark sheet/ Passing Certificate for SSC
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 - c) Mark sheet/ Passing Certificate for Graduation /Highest qualification
 - d) In case an appeared candidate Copy of Hall ticket and last exam mark sheet
- Work experience: (last 5 years) (Use the following optioVijayakumar.Dasarathan@firstsource.comns to prove your tenure (start date and end date) at the work experience)
 - a) Copy of your appointment letters
 - b) Employee codes (if provided by the employer)
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 - d) Acknowledged copy of your resignation letter or a copy of your latest pay slip or
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Note: The employee has to qualify in the assessments conducted during training. If the employee does not clear or qualify in the evaluations, the employment could be terminated or he/she will be given an opportunity in other programs subject to availability. Email - Online Lest

Position Selected for : Customer Service Associate (

Cost to the Company (CTC) (___

Additional night shift allowance and other benefits apply as per company policy # A detailed breakup of the proposed salary will be provided in the final offer letter.

We look forward to your joining us.

For Firstsource Solutions Limited

Acceptance of LOI,

Arupa Khera VP - Talent Acquisition

Firstsource Solutions Ltd.,





Dear Jeevitha P

Congratulations!

We are pleased to inform you that you have been short listed for an offer of employment with Firstsource Solutions Limited. We request you to submit the under mentioned documents on the date specified below. Your final offer letter is conditional to your providing all the documents on time to the satisfaction of the company.

TIME	09:00:00 AM
Place of Work	Chennai.
Proposed Date of Joining	Open offer
Location selected from	Paarai Engy Wellege

You are requested to submit the following:

6 colored photographs with white background

Carry Original and photocopies of the following

- Photo identity proof: Pan Card or valid passport or valid driving license or voters Id card or an educational ID card attested by the institute signing authority.
- Residence proof ration card, voters ld card, electricity bill with a letter from the society, leave and license agreement
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 - a) Mark sheet/ Passing Certificate for SSC
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 - c) Mark sheet/ Passing Certificate for Graduation /Highest qualification
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- Work experience: (last 5 years) (Use the following optioVijayakumar.Dasarathan@firstsource.comns to prove your tenure (start date and end date) at the work experience)
 - a) Copy of your appointment letters
 - b) Employee codes (if provided by the employer)
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Note: The employee has to qualify in the assessments conducted during training. If the employee does not clear or qualify in the evaluations, the employment could be terminated or he/she will be given an opportunity in other Position Selected for: Customer Service Associate (Email - Online List programs subject to availability.

Cost to the Company (CTC) (_

Additional night shift allowance and other benefits apply as per company policy

A detailed breakup of the proposed salary will be provided in the final offer letter.

We look forward to your joining us.

For Firstsource Solutions Limited

Acceptance of LOI,

Arupa Khera

VP - Talent Acquisition

Firstsource Solutions Ltd., V





Dear John Absaham . D

Congratulations!

We are pleased to inform you that you have been short listed for an offer of employment with Firstsource Solutions Limited. We request you to submit the under mentioned documents on the date specified below. Your final offer letter is conditional to your providing all the documents on time to the satisfaction of the company.

TIME	09:00:00 AM
Place of Work	Chennai.
Proposed Date of Joining	Open offer
Location selected from	Paavai Engg Wellege

You are requested to submit the following:

6 colored photographs with white background

Carry Original and photocopies of the following

- Photo identity proof: Pan Card or valid passport or valid driving license or voters Id card or an educational ID card attested by the institute signing authority.
- Residence proof ration card, voters Id card, electricity bill with a letter from the society, leave and license agreement
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Position Selected for : Customer Service Associate (

Cost to the Company (CTC) (_

Additional night shift allowance and other benefits apply as per company policy # A detailed breakup of the proposed salary will be provided in the final offer letter.

We look forward to your joining us. For Firstsource Solutions Limited

Acceptance of LOI,

Arupa Khera

VP - Talent Acquisition





Dear Kalaivani. P

Congratulations!

We are pleased to inform you that you have been short listed for an offer of employment with Firstsource Solutions Limited. We request you to submit the under mentioned documents on the date specified below. Your final offer letter is conditional to your providing all the documents on time to the satisfaction of the company.

TIME	09:00:00 AM
Place of Work	Chennai.
Proposed Date of Joining	Open offer
Location selected from	Paavai Engy Willege

You are requested to submit the following:

· 6 colored photographs with white background

Carry Original and photocopies of the following

- Photo identity proof: Pan Card or valid passport or valid driving license or voters Id card or an educational ID card attested by the institute signing authority.
- Residence proof ration card, voters ld card, electricity bill with a letter from the society, leave and license agreement
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 - a) Copy of your appointment letters
 - b) Employee codes (if provided by the employer)
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Note: The employee has to qualify in the assessments conducted during training. If the employee does not clear or qualify in the evaluations, the employment could be terminated or he/she will be given an opportunity in other programs subject to availability.

Position Selected for : Customer Service Associate (

200 Cost to the Company (CTC) (_

Additional night shift allowance and other benefits apply as per company policy

A detailed breakup of the proposed salary will be provided in the final offer letter.

We look forward to your joining us.

For Firstsource Solutions Limited

Acceptance of LOI,

Arupa Khera

VP - Talent Acquisition

Firstsource Solutions Ltd.,

Provisional Offer

Date: 21. JAH209

Dear: KALAIVANI. P (Pec/ CIVIL)

In connection to the interview you had with us, we are happy to give you a provisional offer for the position of Business Associate at Vertex customer solutions India, with the below mentioned conditions. JERTE

TN-MO

- You will need to join us on Apend fee, failing which this offer is void.
- Your Monthly CTC would be INR 9100+500
- You will be placed initially in our Chennal office.
- Your training may vary from 7 days to 30 days and may be extended based on company's decision.
- CTC Break up annexure and other terms of employment will be shared with you along with the appointment letter that will be issued after joining
- All dependent family members including you are covered under ESIC Employee State Insurance Act
- Provident fund and gratuity are covered as per Act

We look forward to your joining with Vertex dustomer Solutions.

For Vertex Customer Solutions India Ltd.

Authorized Signatory

Candidate Signature: /

Please report at _9_AM on your date of joining with the below mentioned documents.

- 1. Proof of DOB SSLC mark sheet / Voters id / driving license / Pan Card
- 2. Proof of residence Voters id / Driving License / Pan Card / Ration Card
- 3. Education Credentials Mark sheets SSLC and HSC / Diploma/UG/PG
- 4. 7 Passport size photographs with White background.



Date: 06-01-2018

Dear Sundhar. G. (PEC/FEE)

We are pleased to inform you that you have been shortlisted / selected as a CSA for **GE-SBI** Process.

As discussed, your Annual CTC would be Rs Fox Package Discussion

You are requested to report for F2F at our office on 11th September, 2018.

- 1 Please bring along with you, the enclosed
- Proof of age/ birth
- Proof of residence
- Qualification certificate (10th, 12th, provisional degree certificate at the time of joining)
- Eight passport size photographs
- Previous service certificates.
- PAN Card Number and Aadhar Card

**PAN Card number is mandatory to enable us to process your salary. If you do not have a PAN Card number you can apply for a PAN card through a vendor available at our premises at a nominal charge. All documentation and co-ordination is required to be done directly with the vendor.

2. Duplicate copy of this letter may kindly be returned to us duly signed,

Thanking you,

Sincerely

For Intelenet Global Services

INTELENET GLOBAL SERVICE PVT LTD

Arun Kumara Pos BALA II NA SAR. Human Resources Chally Million 028. I accept the terms and conditions

Candidate's Signature



Date: 06-01-2018

WELCOME LETTER

Vijay. R - (PEC-RER)

We are pleased to inform you that you have been shortlisted / selected as a CSA for **GE-SBI** Process.

As discussed, your Annual CTC would be Rs <u>For Package Discussion</u>.

You are requested to report for F2F at our office on 11th September, 2018.

1. Please bring along with you, the enclosed

- Proof of age/ birth
- Proof of residence
- Qualification certificate (10th, 12th, provisional degree certificate at the time of joining)
- Eight passport size photographs
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- PAN Card Number and Aadhar Card.

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2. Duplicate copy of this letter may kindly be returned to us duly signed,

Thanking you,

Sincerely

For Intelenet Global Services

Laccept the terms and conditions

Human Resources LOBAL SERVICE PUT LTD No. 2163, BALLA TEACHER EKKATUTHANÇAL. CHE TOTAL

Signature



Date: 06-01-2018

ar Vijaya Shalini. S - (PEC/EFE)

We are pleased to inform you that you have been shortlisted / selected as a <u>CSA</u> for **GE-SBI** Process.

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2. Duplicate copy of this letter may kindly be returned to us duly signed,

Thanking you,

Sincerely

For Intelenet Global Services

INTELEMET GLOBAL SERVICE PVT LTD

I accept the terms and conditions

Arun Kumar PANGAL, CHERNAL COLO28.

Human Resources

Vijcyashaling.S Candidate's Signature

ISON BPO INDIA PVI LTO HTTLC/2000 20 PTL - Vos mar three days -Alnua Middle bost ASEAN

SITE ADDRESS

F1 Tower 143, MCR Main Road, Ferra, John Nade 600096

REGISTERED ADDRESS
Flating 1909 101 A - Get Flatin
A - In: Deep Rushing 144
Kristings Sprink 1909 g of V/D1110
Central Deep DL 1 (1904 - ed.)



Dear, Agalya. D (PEC/EER)

With reference to our discussion held with you, we are pleased to offer you an opportunity to attend our training program. You may note that the organization has allowed you to attend this training on the understanding that you shall attend full training without absenting and shall make all efforts to qualify

You are requested to join us on August 2018 at IIFL Tower, 9th Floor, 143, MGR Main Road, Kandanchavadi, Perungudi, Chennai, Tamil Nadu 600096.

on the very same day, please bring the Originals &photo copies of the below mentioned documents:

- 1) Photo Identity Proof: (Any one of following document: Voter ID Card / Passport / driving
- 2) Age Proof: (Any one of following documents: X th class certificate / Passport)
- 3) Address Proof:
 - Present Address (Any one of following documents: Ration Card/ Rent agreement with electricity and telephone bill)
 - Permanent Address (Any one of following documents: Ration Card/ Rent agreement with electricity and telephone bill)
- 4) Educational Certificates: (Class 10th & 12th Mark Sheet & Certificate, Graduation and any other applicable Academic/Professional degree/diploma)
- 5) Experience & Relieving letters, if any.
- 6) Photograph: 6 Passport size & 2 Stamp size color photograph
- 7) Copy of PAN (Permanent Account Number) or ADHAR CARD (Any of the same is mandatory)
- 8) Any other documents.

Upon successful completion of training process you will be absorbed as Customer Service Representative. A detailed Appointment letter shall be issued to you, after successful completion of

Welcoming you to our organization and wishing you a successful career with us. Please indicate your acceptance by signing a copy of this letter.

Yours truly, For ISON BPO INDIA PRIVATE LIMITED

HR RECRUITMENT -SOUTH

I accept the offer and understand the offer is subject to my completing the training program.

ILAYARAJAHR 7448539994/8056109566

25 · 05 · 18 · Date



Anto Deep Bulking 14, Kashasa Carish Morg NEW DELIN



Dear, Jeevanarthan. P (PEC/EEE)

With reference to our discussion held with you, we are pleased to offer you an opportunity to attend our training program. You may note that the organization has allowed you to attend this training on the understanding that you shall attend full training without absenting and shall make all efforts to qualify

You are requested to join us on August 2018 at IIFL Tower, 9th Floor, 143, MGR Main Road, Kandanchavadi, Perungudi, Chennai, Tamil Nadu 600096.

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 - Permanent Address (Any one of following documents: Ration Card/ Rent agreement with electricity and telephone bill)
- 4) Educational Certificates: (Class 10th & 12th Mark Sheet & Certificate, Graduation and any other applicable Academic/Professional degree/diploma) 5) Experience & Relieving letters, if any.
- 6) Photograph: 6 Passport size & 2 Stamp size color photograph
- 7) Copy of PAN (Permanent Account Number) or ADHAR CARD (Any of the same is mandatory)

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Welcoming you to our organization and wishing you a successful career with us. Please indicate your acceptance by signing a copy of this letter.

Yours truly, For ISON BPO INDIA PRIVATE LIMITED

* Pily

HR RECRUITMENT -SOUTH

I accept the offer and understand the offer is subject to my completing the training program.

ILAYARAJA-HR 7448539994/8056109566



Plot No. 39, Developed Plot Estate Perungudi, Chennai - 600 095.

Tel: +91 - 44 - 2496 1485, 2496 1880

Fax: -91 - 44 - 2496 1387

www.coramandelelectronics.com

Date: 30/01/2017

To
Director of Placements
Paavai Institutionas
Paavai Nagar,
NH-7 Pachal
Namakkal-637018

Dear Sir/Madam

With reference to the interview conducted at your institution, We are glad to inform that _______ is selected for the post of trainee engineer at CORAMANDEL ELECTRONICS. The candidates are requested to report on 7th of JUNE with all necessary documents.

Regards,

For Coramandel Electronics





Plot No. 39, Developed Plot Estate Perungudi, Chennai – 600 095.

Tel: +91 - 44 - 2496 1485, 2496 1880

Fax: -91 - 44 - 2496 1387

www.coramandelelectronics.com

Date: 30/01/2017

To
Director of Placements
Paavai Institutionas
Paavai Nagar,
NH-7 Pachal
Namakkal-637018

Dear Sir/Madam

With reference to the interview conducted at your institution, We are glad to inform that <u>J. JAYASUDHA</u> is selected for the post of trainee engineer at CORAMANDEL ELECTRONICS. The candidates are requested to report on 7th of JUNE with all necessary documents.

Regards,

For Córamandel Electronics

TUV SUD 30 PSI



Plot No. 39, Developed Plot Estate Perungudi, Chennai – 600 095.

Tel: +91 - 44 - 2496 1485, 2496 1880

Fax: -91 - 44 - 2496 1387

www.coramandelelectronics.com

Date: 30/01/2017

To
Director of Placements
Paavai Institutionas
Paavai Nagar,
NH-7 Pachal
Namakkal-637018

Dear Sir/Madam

With reference to the interview conducted at your institution, We are glad to inform that R. ANJALIKKA. is selected for the post of trainee engineer at CORAMANDEL ELECTRONICS. The candidates are requested to report on 7th of JUNE with all necessary documents.

Regards,

For Coramandel Electronics

TUV SUD SU PRIN



Plot No. 39, Developed Plot Estate Perungudi, Chennai – 600 095.

Tel: +91 - 44 - 2496 1485, 2496 1880

Fax: -91 - 44 - 2496 1387

www.coramandelelectronics.com

Date: 30/01/2017

To
Director of Placements
Paavai Institutionas
Paavai Nagar,
NH-7 Pachal
Namakkal-637018

Dear Sir/Madam

With reference to the interview conducted at your institution, We are glad to inform that _____S. JOTHI ______ is selected for the post of trainee engineer at CORAMANDEL ELECTRONICS. The candidates are requested to report on 7th of JUNE with all necessary documents.

Regards,

For Coramandel Electronics





Date: 21th Apr 2017

Somasundari.V Paavai Engineering College Namakkal

Dear Somasundari.V,

We are pleased to inform you that you have been provisionally short-listed for employment as "Trainee".

We will keep you posted with respect to the start of the training programme, wherein you will be commissioned to attend the Training Programme at our CSS Corp office in Chennai.

During the training period you will be entitled for a stipend of Rs.15000/-pm for the period of 3months and on successful completion of your training you will be paid a salary of Rs.2.00 Lac pa.

You are required to sign a bond of 24 Months before the start of training programme, in the event of bond breakage you will be required to pay a sum of Rs. 1 Lac.

You will receive a formal letter of appointment (on probation basis) with all the terms and conditions post joining the organisation.

As a token of your acceptance, that you have read and understood this Letter of Intent, please send in your confirmation to campusconnect@csscorp.com confirming your interest in joining CSS CORP.

As a token of acceptance please sign the duplicate copy of this letter and return to us.

Welcome to CSS Corp Private Limited

yan bank

For CSS Corp Private Limited

P R Manikantan

Senior Director, Campus and Institutional Alliances

MMC INFOTECH SERVICES (P) LTD

Whom the most reliable names rely on An ISO 9001: 2008 certified company

New # 204 (Old # 738) IV Floor, Khivraj Mansion, Anna Salai, Chennai - 600 002. Phones: 2855 5598, 2855 5651, 2841 4853 Fax: 2858 8139 www.mmcinfotech.com CIN U72300TN1995PTC031589

Offer Letter

Dear Lakshmi. P

On the basis of particulars furnished in your bio-data of your application & subsequent personal interview you had with us, we have the pleasure of informing you that you have been provisionally selected to be trained as

Service Executive

This offer is subject to the acceptance of the "Terms & Conditions" applicable as per the company rules. During the period of training, you will be paid a consolidated stipend/Honorarium/Training allowance of per month. You are expected to report to the HR Department on 1616

While joining, you are requested to necessarily submit all the documents as mentioned below:

- Original 10th std or 12th std Mark sheet (this will be retained with us for a period of 6 months)
- Copy of 10th standard mark sheet
- Copy of 12th standard mark sheet
- Copy of School or College leaving Transfer Certificate.
- Copy of Address Proof (for Permanent and Present) (Ration Card / Voter ID / Driving License / Passport / Bank Passbook / Rental Agreement/Aadhaar)
- Copy of Identity Proof. (Voter ID / Driving License/ Passport / Bank Passbook with Photo Attested / Pan Card / Post office Card / College ID/Aadhaar).
- Passport size Photos 3Nos.
- 2 Photocopies of any one of the following for Graduation completed proof.
 - Copy of Degree/Convocation Certificate.
 - Copy of Provisional Certificate.
 - Copy of all Semester Mark sheets.
- Previous Employment proof (if applicable).
- Two Reference Letters from NON-Relatives (Referrer's Business Card or Company Seal or Photo Copy of employment ID Proof should be attached.).

LCG 1 25/3/16 Authorised Signatory

Note:

- For all the copies of documents provided, originals to be shown for Verification purpose only.
- In case of any clarification please contact HR Department at 9840264662.

MMC INFOTECH SERVICES (P) LTD

Whom the most reliable names rely on An ISO 9001: 2008 certified company

New # 204 (Old # 738) IV Floor, Khivraj Mansion, Anna Salai, Chennai - 600 002. Phones: 2855 5598, 2855 5651, 2841 4853 Fax: 2858 8139 www.mmcinfotech.com CIN U72300TN1995PTC031589

Offer Letter

Dear Vinithor. S

On the basis of particulars furnished in your bio-data of your application & subsequent personal interview you had with us, we have the pleasure of informing you that you have been provisionally selected to be trained as

Service Executive

This offer is subject to the acceptance of the "Terms & Conditions" applicable as per the company rules. During the period of training, you will be paid a consolidated stipend/Honorarium/Training allowance of

While joining, you are requested to necessarily submit all the documents as mentioned below:

- Original 10th std or 12th std Mark sheet (this will be retained with us for a period of 6 months)
- Copy of 10th standard mark sheet
- Copy of 12th standard mark sheet
- ✓ Copy of School or College leaving Transfer Certificate.
- Copy of Address Proof (for Permanent and Present) (Ration Card / Voter ID / Driving License / Passport / Bank Passbook / Rental Agreement/Aadhaar)
- ✓ Copy of Identity Proof. (Voter ID / Driving License/ Passport / Bank Passbook with Photo Attested / Pan Card / Post office Card / College ID/Aadhaar).
- Passport size Photos 3Nos.
- 2 Photocopies of any one of the following for Graduation completed proof.
 - Copy of Degree/Convocation Certificate.
 - Copy of Provisional Certificate.
 - Copy of all Semester Mark sheets.
- Previous Employment proof (if applicable).
- Two Reference Letters from NON-Relatives (Referrer's Business Card or Company Seal or Photo Copy of employment ID Proof should be attached.).

Regards

Authorised Signatory

- For all the copies of documents provided, originals to be shown for Verification purpose only.
- In case of any clarification please contact HR Department at 9840264662



Congratulations! Welcome to the Family of Eureka Forbes!!!

08-01-2016

Ms. Selvapriyanka.S MCA

This has reference to the interview you recently had with us. We are pleased to welcome you to the Eureka Forbes family, and offer you the position of Customer Sales Specialist in Eurovigil Division based at Chennai.

You are requested to report to the following address on 06-06-2016 at 10.00 AM for your Induction & Training.

> **Eureka Forbes Limited** No. 92, East Coast Champer, G.N. Chetty Road, Opp. Vani Mahal, T. Nagar, Chennai - 600017.

The following documents are essential to process your appointment with us, requesting you to carry the same on the date of joining

1. Aadhar Card Copy

2. 03 stamp size colour photographs (with neck-tie).

3. Bank Passbook or cheque leaf copy.

4. Copies of your educational certificates (from SSLC onwards) along with the originals (for verification).

5. PAN Card Copy

Kindly sign our register as a token of your acceptance,

In case of any queries or clarifications, please do not hesitate to contact

MR. MUKESH - HR CONTACT NO: 9952427685

We look forward to a mutually beneficial association and supporting you in your career aspirations!

Yours faithfully,

For Eureka Forbes Limited

Mukesh V

Human Resources





Aagna Global Solutions Pvt Ltd

OFFER LETTER

Place: Chennai

TO

On behalf of Aagna Global Solutions Pvt Ltd, we hereby inform that you are selected for Process Associate position in our organization.

Details Given below:

Position

: Process Consultant

Salary

: 8000 + incentives

Training Period : 10 days

Free Dinner

Thanks & Regards,

Aagna Global Solutions pvt Itd



<u>**Aagna Global Solutions Pvt Ltd**</u> OFFER LETTER

Date: 29/3/17

Place: Chennai

TO

Dear Mr/Ms. Sivagami. T

On behalf of Aagna Global Solutions Pvt Ltd, we hereby inform that you are selected for Process Associate position in our organization.

Details Given below:

Position

: Process Consultant

Salary

: 8000 + incentives

Training Period : 10 days

Free Dinner

Thanks & Regards,

Aagna Global Solutions pvt ltd