



PAAVAI ENGINEERING COLLEGE
(AUTONOMOUS)
PACHAL, NAMAKKAL
Internal Quality Assurance Cell(IQAC)



Minutes of Meeting

Minutes of Meeting for the academic year 2016-2017 held on 08.06.2016 in the smart hall at 10.30 am

The following members were present:

S.No	Category	Name	Designation
1	Chair Person	Dr M Premkumar	Principal
2	Coordinator/Director of IQAC	Dr S Sukumar	Dean / Civil
3	Administrative Officer	Dr B Kishok kumar	Professor / Mathematics
4	Teachers	Dr A Suphalakshmi	Professor & Head / CSE
		Dr G Balaji	Professor & Head / EEE
		Prof B Venkatesan	Assistant Professor / IT
		Prof A P Sivasubramaniam	Professor & Head / MECH
		Prof D R P Rajarathnam	Associate Professor & Head MCT
		Prof P Muthusamy	Professor & Head MCA
		Prof P Kalimuthu	Associate Professor & Head CIVIL
		Dr G Raja	Professor / Chemistry
		Prof P Rekhapreethi	Assistant Professor & Head / MBA
5	Local Society ,Students and Alumni	Mr Srinivasan	Entrepreneur, Rasipuram
		Mr S Muthukumar	Third year Mechanical Engineering
		Mr R Vishanth	Third year Civil Engineering
		Mr Ashok Kumar	RF Engineer, Sify Technology, Chennai
6	Employer	Dr K K Ramasamy	Director Administration
7	Industrialist	Mr Chandran	Entrepreneur, Namakkal
8	Stakeholders	Dr M Ramakrishnan	MBBS, DCH, Rasipuram

The minutes of the meeting are as follows:

Dr M.Premkumar, Chairperson, Welcomed the members of IQAC and set the context for the discussion meeting followed by review presentation made by Dr S Sukumar, Professor & Dean, Department of Civil Engineering and Coordinator IQAC

1. Review of previous minutes of IQAC meeting and action taken report on the decision of previous meeting were readout with a formal discussion with all IQAC members
2. The meeting of statutory and non-statutory committee meeting will be conducted as per the plan
3. IQAC Coordinator informed that academic audit for even semester was conducted from 23.05.2016 to 25.05.2016 to assess the various academic activities
4. Curriculum and Syllabus of Regulation 2016 was framed according to CBCS pattern and implemented in the current academic year
4. The Committee members verified the Academic Calendar for various events
5. It was decided to conduct Academic Audit at the end of the every semester and Administrative Audit will be conducted at the end of the academic year
6. The list of certificate courses and Value added courses to be conducted by different department in the academic year 2016-2017 has been presented and approved
7. It is decided to take necessary step to apply AICTE CII Survey of Industrial Linked Technical Institutes 2016 awards
8. Committee advised to maintain Champions of Champion position in this academic year also.
9. The committee members suggested to conduct class committee /Course Committee meeting periodically
10. The placement of students in core and IT companies has been reviewed. More students have to be placed in Tier 1 companies compared to the last year

11. It is instructed to apply more students for Microsoft Student Partner (MVP) through Microsoft Innovation Centre
 12. Planned to organize Common National Level Technical Symposium (TECHFINIX'16) in the month of September
 13. Committee members instructed the HoDs to motivate the students to participate more competition for showcasing their talents
 14. It was instructed to arrange research oriented events for Faculty members
 15. Committee advised to conduct minimum 3 academic events (Workshop/Seminar / Guest Lecture) per semester for student benefits
 16. The members of IQAC suggested to facilitate the orientation /Induction programme for first year UG/PG students
 17. The members of IQAC to instructed the faculty members to publish more books
 18. Committee suggested to add necessary equipments to the existing lab and also establishing new additional lab for the new courses
 19. Committee suggested to organize a new updated skill set added to faculty members through enhancement program
- IQAC Coordinator proposed the vote of thanks and date for the next meeting and unanimously decided the tentative schedule during the month of December 2016


IQAC Coordinator




Chairperson
PRINCIPAL
PAAVAI ENGINEERING COLLEGE
NH-7, PACHAL Post, NAMAKKAL Dist

PAAVAI ENGINEERING COLLEGE

(AUTONOMOUS)

PACHAL, NAMAKKAL

IQAC- ACTION TAKEN REPORT

Academic year 2016-2017

ODD Semester

Action Taken Report on the decision of the IQAC Meetings held on 08.06.2016 during the academic year 2016-2017 .To implement the decisions of the IQAC meetings, the following action were taken:

Plan of Action	Action Taken
Class Committee Meeting/Course Committee	1.3 class committee meeting was conducted per semester by all the respective departments to know about the students expectation in academic parts 2.1 Course Committee meeting was conducted by all the departments for correct syllabus frame of common subjects
Meeting of Statutory and non-Statutory Committee	1.BoS meeting was conducted by all the departments 2.Academic Council was conducted on 27.06.2016 3.Governing Council was conducted on 12.08.2016
Value Added Courses	Online QEEE courses conducted by IITM for various departments from July to November
Committee Advised to conduct various academic events for each department	Conducted various curriculum related technical Workshop/Guest Lecture in all department with external resources
Orientation Programme for first year UG/PG	A four day Orientation Programme on "Unleashing the communicative power within " was conducted by the Faculty Development Department from 05.10.2015 to 08.10.2015
AICTE CII Survey	Obtained "Platinum Status "
R&D Related Activities	A Workshop titled " Quality versus Quantity of Research Publications "was organized by Paavai Institution on 01.12.2016
Faculty Enhancement Program	Conducted Faculty Revalidation Programme for the faculty members
Laboratory Establishment	Department of Aeronautical , Agriculture, chemical engineering had established new laboratory and added additional equipment related to curriculum

Student's Achievements	<p>The Nationwide hunt for ICTACT Youth Icons 2016 received more than 25,000 nominations from 521 Universities and Colleges overall .The Grand finale of the contest was conducted as a part of ICTACT Youth Leadership Summit 2016and it was held on 24th August 2016 at Coimbatore.</p> <p>M.Vignesh Kumar of final year Civil Engineering was the ICTACT Youth ICON 2016</p>
Sports	<p>Paavai Engineering College has performed extraordinarily well in the Anna University Inter-Zonal level sports and games. we feel proud to Say that among all the 572 Engineering colleges in Tamilnadu ,our Paavai Engineering College has got overall I place in the Anna University Inter-Zone level sports and games consecutively for 3 years</p>



IQAC Coordinator




Chairperson

PRINCIPAL
 PAAVAI ENGINEERING COLLEGE
 NH-7, PACHAL Post, NAMAKKAL Dist



PAAVAI ENGINEERING COLLEGE
(AUTONOMOUS)
PACHAL, NAMAKKAL
Internal Quality Assurance Cell(IQAC)



Minutes of Meeting

Minutes of Meeting for the academic year 2016-2017 held on 27.12.2016 in the smart hall at 02.00PM

The following members were present:

S.No	Category	Name	Designation
1	Chair Person	Dr M Premkumar	Principal
2	Coordinator/Director of IQAC	Dr S Sukumar	Dean / Civil
3	Administrative Officer	Dr B Kishok kumar	Professor / Mathematics
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8	Stakeholders	Dr M Ramakrishnan	MBBS, DCH, Rasipuram

The minutes of the meeting are as follows:

1. The IQAC Coordinator welcomed all the members for the Internal Quality Assurance cell meeting
2. Review of previous minutes of IQAC meeting and action taken report on the decision of previous meeting were readout with a formal discussion with all IQAC members
4. Academic Audit was done during 05.12.2016 to 10.12.2016 and Audit report was reviewed by IQAC members
5. Discussed the following important program that were conducted in our campus
 - I. A remarkable function in connection with Teachers' Day celebration was held on 08.09.2016. Students Honoured the teacher by doing Padha Pooja as a token of our ancient Vedic Tradition and Culture
 - II. All Department Association was inaugurated by Dr Ganapathi Manikam , Former Vice president Tech Mahindra on 30.07.2016
 - III. A National Technical Symposium was organized on 29.09.2016 & 30.09.2016
6. Committee members congratulated the following awardees for their achievements
 - Congratulated Paavai Engineering College for getting Platinum Category in AICTE CII Survey
 - Congratulated 34 students who have got the Rank Holders of Anna University
 - Paavai Engineering College has got overall I place in the Anna University Interzone level sports and games consecutively for 3 years
7. All the departments instructed to follow the club activities and professional body activities in order to develop the student's Individual personality
8. The Committee suggested to concentrate on other social welfare activities and awareness programme for rural people
9. Principal informed to HoDs about Application for continuation affiliation for the academic year 2017-2018 will be submitted to Anna University in January 2017

10. Principal instructed to HoDs to prepare document for NBA renewal
10. Committee members suggested to concentrate on R&D related activities
11. Planned to conduct International Conference in the month of March 2017
12. Strategic plan & website update to be followed as per the schedule
13. Placement Activities to be conducted as per the schedule
14. The outcome of these audits will be discussed in next IQAC meeting for necessary corrective actions and remedial steps

IQAC Coordinator proposed the vote of thanks and meeting came to an end



IQAC Coordinator



Chairperson

PRINCIPAL
PAAVAI ENGINEERING COLLEGE
NH-7, PACHAL Post, NAMAkkAL Dist

PAAVAI ENGINEERING COLLEGE

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PACHAL, NAMAKKAL

IQAC- ACTION TAKEN REPORT

Academic year 2016-2017

Even Semester

Action Taken Report on the decision of the IQAC Meetings held on 27.12.2016 during the academic year 2016-2017. To implement the decisions of the IQAC meetings, the following action were taken:

Plan of Action	Action Taken
Placements	723 students got placed in various core and IT Companies
Faculty Book Publication	15 Faculty members have been published their books by various publications
R&D Related Activities	1.44 papers were presented by our faculty members by various International Conference 2.97 students presented their project in various National and International Conference
Academic Result	In the academic year 2016-2017, the academic result was 86%
NBA Accreditation	Preparatory work for submitting NBA is being done by CSE,EEE,ECE,Civil and Mechanical Departments.SAR report already submitted
Social Welfare Activities and Awareness programme for rural people	1.NSS team organized Oil and Gas conservation mass awareness campaign on 14.12.2017 2. Paavai NSS organized VISAKA campaign on 03.02.2017 from Paavai Engineering College to Pudhuchathiram for Promoting Digital Economy in India. 3. YRC Club arranged Blood Donation Camp on 05.10.2016 4. One Week NSS Camp arranged at near by village
Club Activities	Rotract Club inauguration was held on 16.03.2017


IQAC Coordinator
IQAC Coordinator

PAAVAI ENGINEERING COLLEGE (AUTONOMOUS)
NH-44, PACHAL, NAMAKKAL.




Chairperson
PRINCIPAL

PAAVAI ENGINEERING COLLEGE
NH-44, PACHAL, NAMAKKAL, DL