

**PAAVAI ENGINEERING COLLEGE**  
(AUTONOMOUS)

**CIRCULAR**

28.03.2022

It is proposed to conduct 22<sup>nd</sup> Finance Committee meeting for the Academic year 2022-2023 on 07.04.2022 by 11.00 am at Smart Hall. All the members are requested to attend the meeting.

Agenda:

Approval of utilized budget with audit accounts for the financial year 2021-22

Approval of Action taken report of the 21<sup>st</sup> Finance committee meeting dated 29.03.2021

Allocation of fund for various academic activities and departmental budget for the financial year 2022-23

  
**PRINCIPAL**

Copy to Members

## PAAVAI ENGINEERING COLLEGE

(AUTONOMOUS)

### Minutes of Finance Committee meeting

The 22<sup>nd</sup> Finance committee meeting of Paavai Engineering College is held on 07.04.2022 by 11.00 am at Smart Hall. The following members attended the meeting

S.No	Name of the member	Designation	Designation in FC
1	Dr.M.Premkumar	Principal	Chairman
2	Dr.K.K.Ramasamy	Director-Administration	Member
3	Dr.B.MuraliBabu	Controller of Examinations	Member
4	Dr.K.Sundaramurthy	Dean Academics	Member
5	Mr.I.K.Palanivel	Accounts officer	Accounts officer

The meeting commenced with the welcome note by Chairman. The chairman appreciated the efforts taken by the department and the faculty members for getting the fund from various government and non-government agencies. The agenda taken up for discussion was

Item No.22.1 To consider and approve the annual accounts together with audit report for the financial year 2022-23.

The committee went through the accounts of fund utilized statements carefully. The clarifications wherever, sought were provided. After the discussion and deliberation and report of the auditor, the audited accounts were approved for the financial year 2021-22

Item No.22.2 To consider and approve the Action taken report of the 21<sup>st</sup> Finance committee meeting dated 29.03.2021

The committee went through the action taken report of the 21<sup>st</sup> Finance committee meeting and it was noted and approved.

Item No. 22.3 To consider and approve the allocation of fund to various activities and departmental budget

The committee discussed the departmental budget and allocation of fund to various academic activities. The committee analyzed each departmental budget and suggested a few modifications in the budget and after a detailed deliberations, the budget for allocation of fund for various heads were approved

S.No	Name of the member	Designation	Signature
1	Dr.M.Premkumar	Chairman	
2	Dr.K.K.Ramasamy	Member	
3	Dr.B.MuraliBabu	Member	
4	Dr.K.Sundaramurthy	Member	
5	Mr.I.K.Palanivel	Accounts officer	