


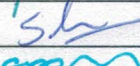

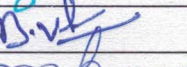
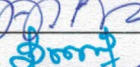
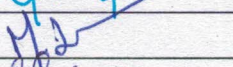
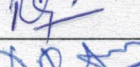
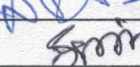
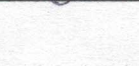


**PAAVAI ENGINEERING COLLEGE**  
(Autonomous)

**Minutes of academic and administrative audit committee meeting**

Date: 23.09.2021

The academic audit committee meeting was conducted on 23.09.2021 to discuss academic audit for EVEN semester for the academic year 2020-2021.


**Members Present**

S.No.	Name of the member	Designation	Signature
1	Dr.M.Premkumar	Principal	
2	Dr.K.Sundaramurthy	IQAC Co-ordinator	
3	Dr.G.Balaji	HOD/EEE	
4	Dr.D.R.P.Rajarithnam	HOD/MCT	
5	Prof.B.Venkatesan	HOD/IT	
6	Prof.A.P.Sivasubramaniam	HOD/Mech	
7	Dr.T. Arun kumar	HOD/BME	
8	Dr.M. Sudha	HOD/ECE	
9	Dr.R.Arravind	HOD/AERO	
10	Dr.D.Banumathy,	HOD/CSE	
11	Prof.S.Senthilvelan	HOD/MCA	

**Points discussed:**

- The academic audit will be conducted from 27.09.2021 to 30.09.2021.
- An external member will be heading the audit team
- All HoDs need to be informed to keep ready all documents for audit.
- The audit team is constituted and approved.
- The audit should be conducted as per schedule.
- Action taken report shall be submitted by heads of the department after the audit.

  
IQAC Co-ordinator

  
Principal  
**PRINCIPAL**  
PAAVAI ENGINEERING COLLEGE  
NH-7, PACHAL Post, NAMAKKAL Dist.


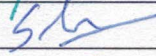


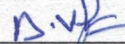




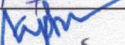
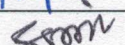
**PAAVAI ENGINEERING COLLEGE**  
(Autonomous)

**Minutes of academic and administrative audit committee meeting**

Date: 12.03.2021


The academic audit committee meeting was conducted on 12.03.2021 to discuss academic audit for ODD semester for the academic year 2020-21.


**Members Present**

S.No.	Name of the member	Designation	Signature
1	Dr.M.Premkumar	Principal	
2	Dr.K.Sundaramurthy	IQAC Co-ordinator	
3	Dr.G.Balaji	HOD/EEE	
4	Dr.D.R.P.Rajarathnam	HOD/MCT	
5	Prof.B.Venkatesan	HOD/IT	
6	Prof.A.P.Sivasubramaniam	HOD/Mech	
7	Dr.T. Arun kumar	HOD/BME	
8	Dr.M. Sudha	HOD/ECE	
9	Dr.R.Arravind	HOD/AERO	
10	Dr.A.Suphalakshmi	HOD/CSE	
11	Prof.S.Senthilvelan	HOD/MCA	

**Points discussed:**

- The academic audit will be conducted from 16.03.2021 to 20.03.2021.
- An external member will be heading the audit team
- All HoDs need to be informed to keep ready all documents for audit.
- The audit team is constituted and approved.
- The audit should be conducted as per schedule.
- Action taken report shall be submitted by heads of the department after the audit.

  
IQAC Co-ordinator

  
Principal  
**PRINCIPAL**  
**PAAVAI ENGINEERING COLLEGE**  
NH-7, PACHAL Post, NAMAKKAL Dist


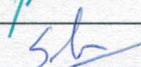
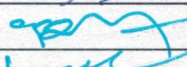
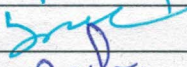
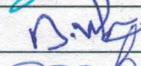
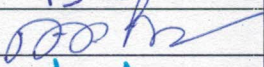
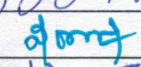

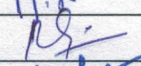
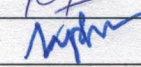
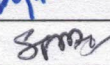
**PAAVAI ENGINEERING COLLEGE**  
**(Autonomous)**

**Minutes of academic and administrative audit committee meeting**

Date: 18.06.2020

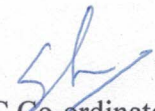
The academic audit committee meeting was conducted on 18.06.2020 to discuss academic audit for EVEN semester for the academic year 2019-20


**Members Present**

S.No.	Name of the member	Designation	Signature
1	Dr.M.Premkumar	Principal	
2	Dr.K.Sundaramurthy	IQAC Co-ordinator	
3	Dr.G.Balaji	HOD/EEE	
4	Dr.D.R.P.Rajarathnam	HOD/MCT	
5	Prof.B.Venkatesan	HOD/IT	
6	Prof.A.P.Sivasubramaniam	HOD/Mech	
7	Dr.T. Arun kumar	HOD/BME	
8	Dr.M. Sudha	HOD/ECE	
9	Dr.R.Arravind	HOD/AERO	
10	Dr.A.Suphalakshmi	HOD/CSE	
11	Prof.S.Senthilvelan	HOD/MCA	

**Points discussed:**

- The academic audit will be conducted from 22.06.2020 to 25.06.2020.
- An external member will be heading the audit team.
- All HoDs need to be informed to keep ready all documents for audit.
- The audit team is constituted and approved.
- The audit should be conducted as per schedule.
- Action taken report shall be submitted by heads of the department after the audit.

  
IQAC Co-ordinator

  
Principal  
**PRINCIPAL**  
**PAAVAI ENGINEERING COLLEGE**  
#H-7. PACHAL Post, NAMAKKAL Dist

# PAAVAI ENGINEERING COLLEGE

(AUTONOMOUS)

## Minutes of Academic and administrative audit committee meeting

Date: 02.12.2019

The academic audit committee meeting was conducted on 02.12.2019 to discuss the audit process for ODD semester of the academic year 2019-2020.

### Members present:

S.No.	Name of the member	Designation
1	Dr.M.Premkumar	Principal
2	Dr.K.Sundara murthy	IQAC Co-ordinator
3	Dr.A.Suphalakshmi	HOD/CSE
4	Dr.G.Balaji	HOD/EEE
5	Mr.M.Mohan	HOD/S&H
6	Dr.A.Arravind	HOD/AERO
7	Mr.A.P.Sivasubramaniam	HoD/ Mechanical
8	Ms.M.Sudha	HOD/ECE
9	Dr.G.Srinivasan	HOD/Chemical
10	Dr.D.R.P.Rajarithnam	HOD/MCT
11	Mrs.J.Umanambi	HOD/Civil
12	Mr.B.Venkatesan	HOD/IT
13	Dr.T.Arunkumar	HOD/Bio medical
14	Mr.S.Senthilvelan	HOD/MCA

### Points discussed:

- The academic audit will be conducted from 10.12.2019 to 12.12.2019.
- The audit team is constituted and approved.
- An external member will be included in audit team.
- All HoDs are informed to update all documents and kept ready for audit.
- The Audit should be conducted as per schedule.
- The audit team should submit the report on next day of audit.
- The HoDs need to submit action taken report after auditing for the each remark given by audit team.

  
IQAC Co-ordinator

  
Principal  
PAAVAI ENGINEERING COLLEGE,  
NH-7, PACHAL Post, Namakkal Dt.

**PAAVAI ENGINEERING COLLEGE**

**(AUTONOMOUS)**

**Minutes of Academic and administrative audit committee meeting**

Date: 27.05.2019

The academic audit committee meeting was conducted on 27.05.2019 to discuss the academic audit for even semester of academic year 2018-2019.

**Members present:**

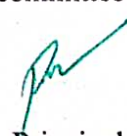
S.No.	Name of the member	Designation
1	Dr.M.Premkumar	Principal
2	Dr.K.Selvi	IQAC Co-ordinator
3	Mr.M.Mohan	HOD/S&H
4	Dr.A.Suphalakshmi	HOD/CSE
5	Dr.G.Balaji	HOD/EEE
6	Mr.B.Venkatesan	HOD/IT
7	Mr.A.P.Sivasubramaniam	HoD/ Mechanical
8	Dr.A.Arravind	HOD/AERO
9	Dr.A.Arangasamy	HOD/ECE
10	Dr.G.Srinivasan	HOD/Chemical
11	Dr.D.R.P.Rajarathnam	HOD/MCT
12	Mrs.J.Umanambi	HOD/Civil

**Points discussed:**

- The auditors list is approved.
- Academic and administrative audits need to be conducted.
- Academic audit will be conducted from 27.05.2019 to 29.05.2019.
- Administrative audit will be conducted from 30.05.2019 to 01.06.2019.
- All departments should provide documents for auditing.
- Audit committee shall submit the report to the principal within a week after auditing.
- The department heads should submit action taken report for audit committee report.

  
IQAC Co-ordinator



  
Principal  
PRINCIPAL,  
PAAVAI ENGINEERING COLLEGE,  
NO.7, SAGAYAL Road, Madhavaram Di

**PAAVAI ENGINEERING COLLEGE**  
**(AUTONOMOUS)**

Minutes of Academic and administrative audit committee meeting

Date: 27.11.2018

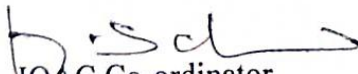
The academic audit committee meeting was conducted on 27.11.2018 to discuss the academic audit which will be held from 03.12.2018 to 08.12.2018.

Members present:


S.No.	Name of the member	Designation
1	Dr.M.Premkumar	Principal
2	Dr.K.Selvi	IQAC Co-ordinator
3	Mr.M.Mohan	HOD/S&H
4	Dr.A.Suphalakshmi	HOD/CSE
5	Dr.G.Balaji	HOD/EEE
6	Mr.B.Venkatesan	HOD/IT
7	Mr.A.P.Sivasubramaniam	HoD/ Mechanical
8	Dr.A.Arravind	HOD/AERO
9	Dr.A.Arangasamy	HOD/ECE
10	Dr.G.Srinivasan	HOD/Chemical
11	Dr.D.R.P.Rajarathnam	HOD/MCT
12	Mrs.J.Umanambi	HOD/Civil

Points discussed:

- The audit team is framed and approved.
- The auditing will be headed by an external faculty member.
- The academic audit will be conducted from 03.12.2018 to 08.12.2018.
- The committee needs to be more focused on teaching learning process.
- The heads are informed to rectify the remarks and submit action taken report.

  
IQAC Co-ordinator



  
Principal

**PRINCIPAL,**  
**PAAVAI ENGINEERING COLLEGE,**  
**NH-7, PACHAL Post, Namakkal Dt.**

**PAAVAI ENGINEERING COLLEGE  
(AUTONOMOUS)**

**Minutes of Academic and administrative audit committee meeting**

Date: 14.06.2018

The academic audit committee meeting was conducted on 14.06.2018 to discuss the academic and administrative audit of academic year 2017-2018 – Even semester.

**Members present:**

S.No.	Name of the member	Designation
1	Dr.M.Premkumar	Principal
2	Dr.S.Sukumar	IQAC Co-ordinator
3	Mr.B.Venkatesan	HOD/IT
4	Dr.G.Balaji	HOD/EEE
5	Mr.M.Mohan	HOD/S&H
6	Dr.A.Arravind	HOD/AERO
7	Dr.D.R.P.Rajarathnam	HOD/MCT
8	Dr.G.Srinivasan	HOD/Chemical
9	Dr.A.Arangasamy	HOD/ECE
10	Mr.A.P.Sivasubramaniam	HoD/ Mechanical
11	Mrs.J.Umanambi	HOD/Civil
12	Dr.A.Suphalakshmi	HOD/CSE

**Points discussed:**

- The academic audit will be held from 21.06.2018 to 23.06.2018 and administrative audit will be held from 24.06.2018 to 26.06.2018.
- The auditors list is submitted and approved.
- The auditors need to verify all the related documents and submit the report in the format given.
- The heads of the departments should take required action for comments given by auditors.

  
IQAC Co-ordinator



  
Principal  
**PRINCIPAL,  
PAAVAI ENGINEERING COLLEGE,  
NH-7, PACHAL Post, Namakkal**

**PAAVAI ENGINEERING COLLEGE  
(AUTONOMOUS)**

**Minutes of Academic and administrative audit committee meeting**

Date: 27.11.2017


The academic audit committee meeting was conducted on 27.11.2017 to discuss the 2017-2018 ODD semester academic auditing.

**Members present:**

S.No.	Name of the member	Designation
1	Dr.M.Premkumar	Principal
2	Dr.S.Sukumar	IQAC Co-ordinator
3	Mr.B.Venkatesan	HOD/IT
4	Dr.G.Balaji	HOD/EEE
5	Mr.M.Mohan	HOD/S&H
6	Dr.A.Arravind	HOD/AERO
7	Dr.D.R.P.Rajarithnam	HOD/MCT
8	Dr.G.Srinivasan	HOD/Chemical
9	Dr.A.Arangasamy	HOD/ECE
10	Mr.A.P.Sivasubramaniam	HoD/ Mechanical
11	Mrs.J.Umanambi	HOD/Civil
12	Dr.A.Suphalakshmi	HOD/CSE

**Points discussed:**

- The auditor panel is constituted and approved.
- The academic audit is scheduled from 04.12.2017 to 09.12.2017.
- The academic audit report format is approved.

  
IQAC Co-ordinator



  
Principal  
PRINCIPAL,  
PAAVAI ENGINEERING COLLEGE,  
NH-7, PACHAL Post, Namakkal Dt.



PAVAI ENGINEERING COLLEGE, NAMAKKAL

(AUTONOMOUS)

Minutes of Academic and administrative audit committee meeting

Date: 15.05.2017


The academic audit committee meeting was conducted on 15.05.2017 to discuss about academic and administrative audit for even semester of academic year 2016 – 2017.

Members present:

S.No.	Name of the member	Designation
1	Dr.M.Premkumar	Principal
2	Dr.S.Sukumar	IQAC Co-ordinator
3	Dr.A.Arangasamy	HOD/ECE
4	Dr.A.Suphalakshmi	HOD/CSE
5	Ms.S.Lavanya	HOD/IT
6	Dr.G.Balaji	HOD/EEE
7	Mr.M.Mohan	HOD/S&H
8	Dr.A.Arravind	HOD/AERO
9	Dr.D.R.P.Rajarathnam	HOD/MCT
10	Mr.P.Muthusamy	HOD/MCA
11	Mr.A.P.Sivasubramaniam	HoD/ Mechanical
12	Mr.P.Kalimuthu	HOD/Civil

Points discussed:

- The academic auditing is scheduled from 25.05.2017 to 27.05.2017.
- The administrative auditing is scheduled from 29.05.2017 to 31.05.2017.
- An external audit will be heading the audit process.
- The audit team should submit the report within two days of audit.
- All the documents should be presented to the auditor during auditing.

  
IQAC Co-ordinator



  
Principal

**PRINCIPAL,**  
**PAVAI ENGINEERING COLLEGE,**  
**NH-7, PACHAL Post, Namakkal Dt.**

**PAVAI ENGINEERING COLLEGE, NAMAKKAL**  
**(AUTONOMOUS)**

**Minutes of Academic and administrative audit committee meeting**

Date: 28.11.2016


The academic audit committee meeting was conducted on 28.11.2016 to discuss academic audit process of academic year 2016-2017 – odd semester.

**Members present:**

S.No.	Name of the member	Designation
1	Dr.M.Premkumar	Principal
2	Dr.S.Sukumar	IQAC Co-ordinator
3	Dr.A.Arangasamy	HOD/ECE
4	Dr.A.Suphalakshmi	HOD/CSE
5	Ms.S.Lavanya	HOD/IT
6	Dr.G.Balaji	HOD/EEE
7	Mr.M.Mohan	HOD/S&H
8	Dr.A.Arravind	HOD/AERO
9	Dr.D.R.P.Rajarathnam	HOD/MCT
10	Mr.P.Muthusamy	HOD/MCA
11	Mr.A.P.Sivasubramaniam	HoD/ Mechanical
12	Mr.P.Kalimuthu	HOD/Civil

**Points discussed:**

- The academic audit will held from 05.12.2016 to 10.12.2016.
- The heads of the department are informed to prepare all the relevant documents for auditing.
- The auditors list is approved.
- The auditors are required to submit the report within three days of auditing.

  
IQAC Co-ordinator



  
Principal  
**PRINCIPAL,**  
PAVAI ENGINEERING COLLEGE,  
NH-7, PACHAL Post, Namakkal Dt

PAAVAI ENGINEERING COLLEGE, NAMAKKAL

(AUTONOMOUS)

Minutes of Academic and administrative audit committee meeting

Date: 13.05.2016

The academic audit committee meeting was conducted on 13.05.2016 and auditing procedure for even semester of academic year 2015-2016 is discussed.

Members present:

S.No.	Name of the member	Designation
1	Dr.M.Premkumar	Principal
2	Dr.R.Arangasamy	IQAC Co-ordinator & HOD ECE
3	Mr.M.Mohan	HOD/S&H
4	Dr.G.Balaji	HOD/EEE
5	Dr.A.Suphalakshmi	HOD/CSE
6	Dr.A.Arravind	HOD/AERO
7	Mr.P.Kalimuthu	HOD/Civil
8	Dr.D.R.P.Rajarathnam	HOD/MCT
9	Mr.A.P.Sivasubramaniam	HoD/ Mechanical
10	Mr.P.Muthusamy	HOD/MCA
11	Ms.S.Lavanya	HOD/IT

Points discussed:

- The academic audit and administrative audits are scheduled from 23.05.2016 to 28.05.2016.
- The auditors list is approved.
- The files and documents required for auditing must be kept ready.
- The audit team will submit the report within 3 days of the auditing.

  
IQAC Co-ordinator



  
Principal  
**PRINCIPAL,**  
**PAAVAI ENGINEERING COLLEGE,**  
**NH-7, PACHAL Post, Namakkal Dt.**

PAAVAI ENGINEERING COLLEGE, NAMAKKAL

(AUTONOMOUS)

Minutes of Academic and administrative audit committee meeting

Date: 26.11.2015

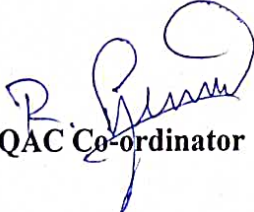
The academic audit committee meeting was conducted on 26.11.2015 to discuss the academic audit.

Members present:

S.No.	Name of the member	Designation
1	Dr.M.Premkumar	Principal
2	Dr.R.Arangasamy	IQAC Co-ordinator & HOD ECE
3	Dr.A.Suphalakshmi	HOD/CSE
4	Dr.G.Balaji	HOD/EEE
5	Mr.M.Mohan	HOD/S&H
6	Mr.P.Kalimuthu	HOD/Civil
7	Ms.S.Lavanya	HOD/IT
8	Dr.D.R.P.Rajarathnam	HOD/MCT
10	Mr.A.P.Sivasubramaniam	HoD/ Mechanical
11	Mr.P.Muthusamy	HOD/MCA

Points discussed:

- The list of auditors is submitted and approved.
- The audit will be held from 07.12.2015 to 12.12.2015.
- The audit team should verify all the documents listed and submit the report to the principal.

  
IQAC Co-ordinator



  
Principal  
**PRINCIPAL,**  
**PAAVAI ENGINEERING COLLEGE,**  
NH-7, PACHAL Post, Namakkal Dt