

**PAAVAI ENGINEERING COLLEGE (Autonomous),**

**NAMAKKAL**

**CIRCULAR**

Date: 19.06.2023

As per the direction of UGC guidelines, Paavai Engineering College has constituted the following committees such as, anti-ragging committee, squad members for anti-ragging, student's redressal committee, and internal complaints committee in the year 2023-2024, for monitoring the implementation of provision of various committee.

**ANTI RAGGING COMMITTEE**

S.No	Name of the Members	Designation	E-Mail
1	Dr.M.Premkumar, Principal	Chairperson	pecprincipal@paavai.edu.in
2	Mr.M.Mohan, Head/ Chemistry	Member	pecs&hhod@paavai.edu.in
3	Dr.B.Murali Babu, COE	Member	coe@paavai.edu.in
4	Dr.M.Sudha Head/ ECE	Member	peceehod@paavai.edu.in
5	Dr. B. Venkatesan Head/ IT	Member	pecithod@paavai.edu.in
6	Mr.A.P.Sivasubramaniam, Head/Mech	Member	pecmechhod@paavai.edu.in

**ANTI RAGGING SQUAD**

S.No	Name of the Members	Designation	E-Mail
1	Dr.G.Balaji, Head/EEE	Chairperson	peceehod@paavai.edu.in
2	Dr.D.Banumathy, Head/CSE	Member	peccsehod@paavai.edu.in
3	Dr.G.Raja, Prof/Chemistry	Member	rajaganesanpec@paavai.edu.in
4	Dr.B.Kishok kumar, Prof/Mathematics	Member	bkishok@gmail.com
5	Dr. P.Jayakumar, Head/Mathematics	Member	pecmathematicshod@paavai.edu.in
6	Mr.N.Santhanaraja, Physical Director	Member	sanraja08@gmail.com

The anti-ragging squad shall work in coordination with the anti-ragging committee and inspect the implementation of the recommendations.

### GRIEVANCE REDRESSAL COMMITTEE

S.No	Name of the Members	Designation	E-Mail
1	Dr.M.Premkumar, Principal	Chairperson	pecprincipal@paavai.edu.in
2	Mr.M.Mohan, Head/ Chemistry	Member	pecs&hhod@paavai.edu.in
3	Dr.B.Murali Babu, COE	Member	coe@paavai.edu.in
4	Dr.M.Sudha Head/ ECE	Member	pececehod@paavai.edu.in
5	Dr. B. Venkatesan Head/ IT	Member	pecithod@paavai.edu.in
6	Mr.A.P.Sivasubramaniam, Head/ Mech	Member	pecmechhod@paavai.edu.in


The students, who are willing to post any complaints, shall send their representation for redressal of their grievance to the grievance redressal committee.

### INTERNAL COMPLAINTS COMMITTEE

S.No	Name of the Members	Designation	E-Mail
1	Dr.M.Sudha Head/ ECE	Chairperson	9965543188
2	Dr.D.Banumathy, Head/CSE	Member	9842325188
3	Dr.R.Shanthi, Head/English	Member	989419488
4	Mrs.A.Samundeswari, Associate Professor/ECE	Member	9095070070
5	Mrs.P.Renukadevi, Associate Professor/CSE	Member	9865154751
6	Mrs.M.Pradeepa. Associate Professor/Mathematics	Member	9486733911

The above members are nominated for the prevention and redressal of sexual harassment cases through internal complaints committee.

Note: The Tenure of all committee members is 3 Years.

  
PRINCIPAL

Copy to:

The Chairman

The Director- Admin

All HoDs

# PAAVAI ENGINEERING COLLEGE

(Autonomous)

Namakkal

## Minutes of Internal Complaints Committee Meeting

**Venue:** Smart Hall, PEC

**Date and Time:** 19.08.2023, 4 PM

### **Agenda:**

To enquire about the information received through social media against R.Tamilazhagan, S/o Ramachandran, Belukuruchi, Namakkal (Dt), Paavai Institutions bus driver (bus.No.74, The bus route is from Paavai Educational Institutions to Bhavani) for sending unwanted messages through whatsApp to a student.

### **Proceedings:**

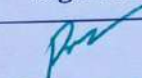
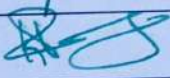
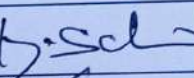

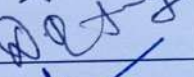
1. An enquiry was conducted with all the students, who travel in bus No. 74. All the students stated that the driver's behaviour was proper.
2. The three faculty members who travelled in the bus No. 74 were enquired and they observed that the driver's conduct was good and they never witnessed any trace of improper behaviour at any point of time.
3. An enquiry was conducted with the bus manager who said that the driver was joined on 11.10.21. He vouched the driver abided by all the rules of the college and no improper behaviour was ever noticed.
4. An enquiry was conducted with the co-worker. It was observed by them that Tamilazhagan has not involved in any unwanted activities while working.
5. The driver was enquired. He answered all the questions genuinely and no fault was observed in his responses.

## Final Remarks:

- Based on the enquiry, it is observed that no such in appropriate behaviour has happened and the driver's conduct has always been good and discipline.
- The issue has come up to defame the reputation of our institution.

This is for your kind perusal and record.

## Internal Complaints Committee Members:

S.No	Name of the Members	Designation	Signature
1	Dr.M.Premkumar, Principal	Chairperson	
2	Dr.K.K.Ramasamy, Director Admin	Management Representative	
3	Dr.K.Selvi, Dean Academics	Member	
4	Mr.M.Mohan, Head/ Chemistry	Member	
5	Dr.D.Banumathy, Head/CSE	Member	
6	Dr.M.Sudha Head/ ECE	Member	