

# **Paavai Engineering College**

## **Training & Placement**

### **Minutes of Meeting**

# PAAVAI ENGINEERING COLLEGE

## Placement & Training

### Circular

<b>Meeting Date</b>	- July 22, 2022
<b>Meeting Venue</b>	- GD Hall – Placement & Training Centre
<b>Meeting Time</b>	- 10.30 AM

### INVITES

1. Mr. R.Thamaraiselvan - Training & Placement Officer
2. Mr.V.Ravindra Krishna Chandar - Placement Officer
3. Ms. R. Karpagavalli - Placement Trainee
4. Mr.R.Ramachandra Prabhu - Placement Trainee

# PAAVAI ENGINEERING COLLEGE

## Placement & Training

### Minutes of Meeting

<b>Meeting Date</b>	- July 23, 2022
<b>Meeting Venue</b>	- GD Hall – Placement & Training Centre
<b>Meeting Time</b>	- 10.30 AM

#### IN ATTENDANCE

1. Mr. R.Thamaraiselvan - Head – T & P
2. Mr.V.Ravindra Krishna Chandar - Jr. Head Placement
3. Ms. R. Karpagavalli - Jr. Head Training
4. Mr.R.Ramachandra Prabhu - Placement Trainee

#### AGENDA:

1. Briefing of the duties and responsibilities of the placement team .
2. Deciding on the training programme service provider for the eligible Students.

#### PROCEEDINGS:

1. Meeting was called to order at 11:30 AM by Mr. R.Thamaraiselvan, Head – P & T regarding Internal Training
2. Mr. R.Thamaraiselvan briefed on the upcoming On Campus drive by the Team-TCS.
  - Eligible Departments : All Branches
  - Eligibility Criteria : Above 60% Onwards (Upto 5<sup>th</sup> Semster), No Standing Arrears
  - Selection Process :

Round -1: Online test

Round -2: Essay Writing

Round-3: Technical Interview

Round-4: HR Interview
3. The On campus drive is scheduled on 15.08.22



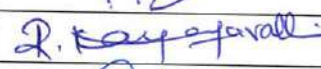

4. Eligible students count to be ready by Jul 16,2022.
5. The above details to be briefed to the department placement coordinators.
6. Computer labs to be identified for conducting the test on the drive day.
7. Internal Trainers will be hosting the Training Programme for the eligible students.
  - It offers company pattern online tests with answers for the students throughout the year.
  - Study Materials

**Action Plan**

S.NO	Action Task	Responsible /Deadline
1	Conduct training for Aptitude class	Training Team
2	Organize Mock interview	Training Team

8. Meeting adjourned at 12.15 PM.
9. Minutes submitted by Placement Coordinator, Dr. R. Karpagavalli.

**PLACEMENT COMMITTEE MEMBERS (FACULTY):**

S.NO	NAME OF THE MEMBER	DESIGNATION	Signature
1	Mr. R. Thamaraiselvan	Head P & T	
2	Mr. V. Ravindrakrishna Chandar	Jr. Head - Placement	
3	Dr. R. Karpagavalli	Jr. Head - Training	
4	Mr. Ramachandra Prabhu	Placement Trainer	
5	Mr. D. Boopathi	Faculty Coordinator / EEE	Member
6	Mr. Loganathan	Faculty Coordinator / CSE	Member
7	Mr. N.Manigandan	Faculty Coordinator / MECH	Member
8	Ms. B. Kiruthika	Faculty Coordinator / Civil	Member
9	Ms. Vijayakumar	Faculty Coordinator / ECE	Member
10	Mr. Gokulnath	Faculty Coordinator / AERO	Member
11	Mr. Rajesh	Faculty Coordinator / IT	Member
12	Mr. Vipin Stalin	Faculty Coordinator / MCT	Member
13	Mr. Sathish	Faculty Coordinator / AGRI	Member
14	Ms. Nivetha	Faculty Coordinator / Chemical	Member
15	Mr. Ponmanian	Faculty Coordinator / Pharma	Member
16	Mr. Gowthamkumar	Faculty Coordinator / Food Tech	Member
17	Dr. Udhiyavani	Faculty Coordinator / BME	Member
18	Mr. Jotheshwaran	Faculty Coordinator / MDE	Member

19	Ms.Geetha	Faculty Coordinator / MCA	Member
20	Dr. Kavitha	Faculty Coordinator / MBA	Member

# PAAVAI ENGINEERING COLLEGE

## Placement & Training

### Circular

**Meeting Date** - July 28, 2022  
**Meeting Venue** - GD Hall – Placement & Training Centre  
**Meeting Time** - 10.30 AM

#### INVITES

1. Mr. R.Thamaraiselvan - Head – T & P
2. Mr.V.Ravindra Krishna Chandar - Jr. Head Placement
3. Ms. R. Karpagavalli - Jr. Head Training
4. Mr.R.Ramachandra Prabhu - Placement Trainee



# PAAVAI ENGINEERING COLLEGE

## Placement & Training

### Minutes of Meeting

<b>Meeting Date</b>	- July 29, 2022
<b>Meeting Venue</b>	- GD Hall – Placement & Training Centre
<b>Meeting Time</b>	- 10.30 AM

#### **IN ATTENDANCE**

1. Mr. R.Thamaraiselvan - Head – T & P
2. Mr.V.Ravindra Krishna Chandar - Jr. Head Placement
3. Ms. R. Karpagavalli - Jr. Head Training
4. Mr.R.Ramachandra Prabhu - Placement Trainee

#### **AGENDA:**

1. Briefing of the duties and responsibilities of the placement team .
2. Deciding on the training programme service provider for the eligible Students.

#### **PROCEEDINGS:**

1. Meeting was called to order at 11:30 AM by Mr. R.Thamaraiselvan, Head – P & T regarding external Training on 01.08.22

2. Mr. R.Thamaraiselvan briefed on the upcoming On Campus drive by the Team-Hexawarre.

- Eligible Departments : All Branches
- Eligibility Criteria : Above 60% Onwards (Upto 5<sup>th</sup> Semster), No Standing Arrears
- Selection Process :

Round -1: Online test

Round -2: Essay Writing

Round-3: Technical Interview

Round-4: HR Interview

3. The On campus drive is scheduled on 26.08.22


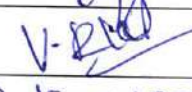
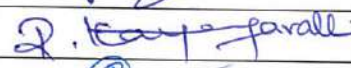

4. Eligible students count to be ready by Jul 30,2022.
5. The above details to be briefed to the department placement coordinators.
6. Computer labs to be identified for conducting the test on the drive day.
7. Internal Trainers will be hosting the Training Programme for the eligible students.
  - It offers company pattern online tests with answers for the students throughout the year.
  - Study Materials

### Action Plan

S.NO	Action Task	Result for Task
1	Need training for Aptitude class	Training given for 2 weeks
2	Organize Mock interview	Conduct Mock interview

8. Meeting adjourned at 01.15 PM.
9. Minutes submitted by Placement Coordinator, Dr. R. Karpagavalli.

### **PLACEMENT COMMITTEE MEMBERS (FACULTY):**

S.NO	NAME OF THE MEMBER	DESIGNATION	Signature
1	MR. R. Thamarai Selvan	Head P & T	
2	MR. V. Ravindra Krishna Chandar	Jr. Head - Placement	
3	DR. R. Karpagavalli	Jr. Head - Training	
4	MR. Ramachandara Prabhu	Placement Trainer	
5	Mr. D. Boopathi	Faculty Coordinator / EEE	Member
6	Mr. Loganathan	Faculty Coordinator / CSE	Member
7	Mr. N.Manigandan	Faculty Coordinator / MECH	Member
8	Ms. B. Kiruthika	Faculty Coordinator / Civil	Member
9	Ms. Vijayakumar	Faculty Coordinator / ECE	Member
10	Mr. Gokulnath	Faculty Coordinator / AERO	Member
11	Mr. Rajesh	Faculty Coordinator / IT	Member
12	Mr. Vipin Stalin	Faculty Coordinator / MCT	Member
13	Mr. Sathish	Faculty Coordinator / AGRI	Member
14	Ms. Nivetha	Faculty Coordinator / Chemical	Member
15	Mr. Ponmanian	Faculty Coordinator / Pharma	Member
16	Mr. Gowthamkumar	Faculty Coordinator / Food Tech	Member
17	Dr. Udhiyavani	Faculty Coordinator / BME	Member
18	Mr. Jotheshwaran	Faculty Coordinator / MDE	Member



19	Ms.Geetha	Faculty Coordinator / MCA	Member
20	Dr. Kavitha	Faculty Coordinator / MBA	Member

# PAAVAI ENGINEERING COLLEGE

## Placement & Training

### Circular

**Meeting Date** - August 11, 2022  
**Meeting Venue** - GD Hall – Placement & Training Centre  
**Meeting Time** - 10.30 AM

### INVITES

1. Mr. R.Thamaraiselvan - Head – T & P
2. Mr.V.Ravindra Krishna Chandar - Jr. Head Placement
3. Ms. R. Karpagavalli - Jr. Head Training
4. Mr.R.Ramachandra Prabhu - Placement Trainee

# PAAVAI ENGINEERING COLLEGE

## Placement & Training

### Minutes of Meeting

<b>Meeting Date</b>	- August 12, 2022
<b>Meeting Venue</b>	- GD Hall – Placement & Training Centre
<b>Meeting Time</b>	- 10.30 AM

#### IN ATTENDANCE

1. Mr. R.Thamaraiselvan - Head – T & P
2. Mr.V.Ravindra Krishna Chandar - Jr. Head Placement
3. Ms. R. Karpagavalli - Jr. Head Training
4. Mr.R.Ramachandra Prabhu - Placement Trainee

#### AGENDA:

1. Briefing of the duties and responsibilities of the placement team for the On Campus Drive (14.08.2022).
2. Deciding on the refresher training programme for the eligible Students.

#### PROCEEDINGS:

1. Meeting was called to order at 10:30 AM by Mr.R.Thamaraiselvan, Placement Officer.

#### Steps Taken for Last Meeting Action Plan

S.NO	Action Task	Responsible /Deadline
1	Need Technical interview session	Session start
2	Need Technical test Practice	Paper based test start

2. Mr.R.Thamaraiselvan briefed on the upcoming On Campus drive by TCS .

- Eligible Departments : All Branch 2023 BE Passouts
- Eligibility Criteria : 60% throughout in academics, No standing arrears
- Selection Process :

Round -1: Technical Objective test

Round-2: Technical Interview

Round-3: HR Interview

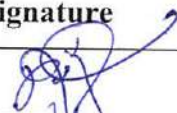

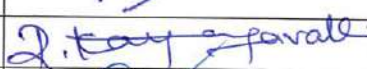

3. The On campus drive is scheduled on 14.08.2022
4. Eligible students count to be ready by August 1st, 2022.
5. The above details to be briefed to the department placement coordinators.

#### Action Plan

S.NO	Action Task	Responsible /Deadline
1	Test Practice, Aptitude session	Placement Team, Placement coordinator
2	Mock Interview	Department Placement Cordinator, Training Team

6. Meeting adjourned at 12.30 PM.
7. Minutes submitted by Placement Coordinator R.Ramachandra Prabu

#### **PLACEMENT COMMITTEE MEMBERS (STUDENTS):**

S.NO	NAME OF THE MEMBER	DESIGNATION	Signature
1	MR. R. THAMARAISELVAN	Head P & T	
2	MR. V. RAVINDRAKRISHNA CHANDAR	Jr. Head - Placement	
3	DR. R. KARPAGAVALLI	Jr. Head - Training	
4	MR. RAMACHANDRA PRABHU	Placement Trainer	
5	MOHAMMED KAIF S	Student Coordinator / AERO	Member
6	THIIRUMAL A	Student Coordinator / AERO	Member
7	MADHUMITHA R	Student Coordinator / AGRI	Member
8	BOOBALAN T	Student Coordinator / AGRI	Member
9	SAIJANARTHANAN S	Student Coordinator / AGRI	Member
10	SUGIRTHA S	Student Coordinator / AGRI	Member
11	PRASSANAPRIYA R	Student Coordinator / BME	Member
12	JAYAPRAKASH R	Student Coordinator / BME	Member
13	BAVADHARANI G	Student Coordinator / CHEMICAL	Member
14	ANISH S	Student Coordinator / CHEMICAL	Member
15	AAZIK RASUL M	Student Coordinator / CIVIL	Member

16	THENSWETHA P N	Student Coordinator / CIVIL	Member
17	MEGHNA	Student Coordinator / FOOD TECH	Member
18	RAJASHIMMAN	Student Coordinator / FOOD TECH	Member
19	NAVEEN V	Student Coordinator / MCT	Member
20	RAMACHANDRAN S	Student Coordinator / MCT	Member
21	ANBARASAN A	Student Coordinator / MECH	Member
22	MAHENDRAN G	Student Coordinator / MECH	Member
23	PRIYADHARSHINI K	Student Coordinator / PHARMA	Member
24	SANTHOSH S	Student Coordinator / PHARMA	Member
25	MAIYALAGAN D	Student Coordinator / MED ELECTRONICS	Member
26	KIRUTHIKA S	Student Coordinator / MED ELECTRONICS	Member



# PAAVAI ENGINEERING COLLEGE

## Placement & Training

### Circular

<b>Meeting Date</b>	- August 22, 2022
<b>Meeting Venue</b>	- GD Hall – Placement & Training Centre
<b>Meeting Time</b>	- 10.30 AM

### INVITES

1. Mr. R.Thamaraiselvan - Head – T & P
2. Mr.V.Ravindra Krishna Chandar - Jr. Head Placement
3. Ms. R. Karpagavalli - Jr. Head Training
4. Mr.R.Ramachandra Prabhu - Placement Trainee

# PAAVAI ENGINEERING COLLEGE

## Placement & Training

### Minutes of Meeting

<b>Meeting Date</b>	- August 24, 2022
<b>Meeting Venue</b>	- GD Hall – Placement & Training Centre
<b>Meeting Time</b>	- 10.30 AM

#### IN ATTENDANCE

1. Mr. R.Thamaraiselvan - Head – T & P
2. Mr.V.Ravindra Krishna Chandar - Jr. Head Placement
3. Ms. R. Karpagavalli - Jr. Head Training
4. Mr.R.Ramachandra Prabhu - Placement Trainee

#### AGENDA:

1. Briefing of the duties and responsibilities of the placement team for the On Campus Drive (26.08.2022).
2. Deciding on the refresher training programme for the eligible Students.

#### PROCEEDINGS:

1. Meeting was called to order at 10:30 AM by Mr.R.Thamaraiselvan, Placement Officer.

#### Steps Taken for Last Meeting Action Plan

S.NO	Action Task	Responsible /Deadline
1	Need Technical interview session	Session start
2	Need Technical test Practice	Paper based test start

2. Mr.R.Thamaraiselvan briefed on the upcoming On Campus drive by Hexaware.

- Eligible Departments : All Branch 2023 BE Passouts
- Eligibility Criteria : 70% throughout in academics, No standing arrears
- Selection Process :

Round -1: Technical Objective test

Round-2: Technical Interview

Round-3: HR Interview


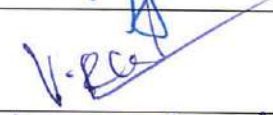
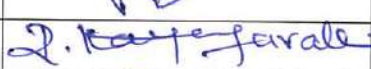

3. The On campus drive is scheduled on 26.08.2022
4. Eligible students count to be ready by August 10th, 2022.
5. The above details to be briefed to the department placement coordinators.

**Action Plan**

S.NO	Action Task	Responsible /Deadline
1	Test Practice, Aptitude session	Placement Team, Placement coordinator
2	Mock Interview	Department Placement Cordinator, Training Team

6. Meeting adjourned at 12.30 PM.
7. Minutes submitted by Placement Coordinator R.Karpagavalli

**PLACEMENT COMMITTEE MEMBERS (STUDENTS):**

S.NO	NAME OF THE MEMBER	DESIGNATION	Signature
1	MR. R. THAMARAISELVAN	Head P & T	
2	MR. V. RAVINDRAKRISHNA CHANDAR	Jr. Head - Placement	
3	DR. R. KARPAGAVALLI	Jr. Head - Training	
4	MR. RAMACHANDRA PRABHU	Placement Trainer	
5	MOHAMMED KAIF S	Student Coordinator / AERO	Member
6	THIIRUMAL A	Student Coordinator / AERO	Member
7	MADHUMITHA R	Student Coordinator / AGRI	Member
8	BOOBALAN T	Student Coordinator / AGRI	Member
9	SAIJANARTHANAN S	Student Coordinator / AGRI	Member
10	SUGIRTHA S	Student Coordinator / AGRI	Member
11	PRASSANAPRIYA R	Student Coordinator / BME	Member
12	JAYAPRAKASH R	Student Coordinator / BME	Member
13	BAVADHARANI G	Student Coordinator / CHEMICAL	Member
14	ANISH S	Student Coordinator / CHEMICAL	Member
15	AAZIK RASUL M	Student Coordinator / CIVIL	Member

16	THENSWETHA P N	Student Coordinator / CIVIL	Member
17	MEGHNA	Student Coordinator / FOOD TECH	Member
18	RAJASHIMMAN	Student Coordinator / FOOD TECH	Member
19	NAVEEN V	Student Coordinator / MCT	Member
20	RAMACHANDRAN S	Student Coordinator / MCT	Member
21	ANBARASAN A	Student Coordinator / MECH	Member
22	MAHENDRAN G	Student Coordinator / MECH	Member
23	PRIYADHARSHINI K	Student Coordinator / PHARMA	Member
24	SANTHOSH S	Student Coordinator / PHARMA	Member
25	MAIYALAGAN D	Student Coordinator / MED ELECTRONICS	Member
26	KIRUTHIKA S	Student Coordinator / MED ELECTRONICS	Member

# PAAVAI ENGINEERING COLLEGE

## Placement & Training

### Circular

**Meeting Date** - September 05, 2022  
**Meeting Venue** - GD Hall – Placement & Training Centre  
**Meeting Time** - 10.30 AM

### INVITES

1. Mr. R.Thamaraiselvan - Head – T & P
2. Mr.V.Ravindra Krishna Chandar - Jr. Head Placement
3. Ms. R. Karpagavalli - Jr. Head Training
4. Mr.R.Ramachandra Prabhu - Placement Trainee



# PAAVAI ENGINEERING COLLEGE

## Placement & Training

### Minutes of Meeting

- Meeting Date** - September 6, 2022
- Meeting Venue** - GD Hall – Placement & Training Centre
- Meeting Time** - 10.30 AM

#### IN ATTENDANCE

1. Mr. R.Thamaraiselvan - Head – T & P
2. Mr.V.Ravindra Krishna Chandar - Jr. Head Placement
3. Ms. R. Karpagavalli - Jr. Head Training
4. Mr.R.Ramachandra Prabhu - Placement Trainee

#### AGENDA:

1. Briefing of the duties and responsibilities of the placement team for the On Campus Drive (24.09.2022).
2. Deciding on the refresher training programme for the eligible Students.

#### PROCEEDINGS:

1. Meeting was called to order at 10:30 AM by Mr.R.Thamaraiselvan, Placement Officer.

#### Steps Taken for Last Meeting Action Plan

S.NO	Action Task	Responsible /Deadline
1	Need Technical interview session	Session start
2	Need Technical test Practice	Paper based test start

2. Mr.R.Thamaraiselvan briefed on the upcoming On Campus drive by Techmahindra.

- Eligible Departments : All Branch 2023 BE Passouts
- Eligibility Criteria : 60% throughout in academics, No standing arrears
- Selection Process :

Round -1: Technical Objective test

Round-2: Technical Interview

Round-3: HR Interview

3. The On campus drive is scheduled on 24.09.2022
4. Eligible students count to be ready by September 10th, 2022.
5. The above details to be briefed to the department placement coordinators.

**Action Plan**

S.NO	Action Task	Responsible /Deadline
1	Test Practice, Aptitude session	Placement Team, Placement coordinator
2	Mock Interview	Department Placement Cordinator, Training Team

6. Meeting adjourned at 12.30 PM.
7. Minutes submitted by Placement Coordinator R.Karpagavalli

**PLACEMENT COMMITTEE MEMBERS (STUDENTS):**

S.NO	NAME OF THE MEMBER	DESIGNATION	Signature
1	MR. R. THAMARAISELVAN	Head P & T	
2	MR. V. RAVINDRAKRISHNA CHANDAR	Jr. Head - Placement	
3	DR. R. KARPAGAVALLI	Jr. Head - Training	R. Karpagavalli
4	MR. RAMACHANDRA PRABHU	Placement Trainer	
5	MOHAMMED KAIF S	Student Coordinator / AERO	Member
6	THIIRUMAL A	Student Coordinator / AERO	Member
7	MADHUMITHA R	Student Coordinator / AGRI	Member
8	BOOBALAN T	Student Coordinator / AGRI	Member
9	SAIJANARTHANAN S	Student Coordinator / AGRI	Member
10	SUGIRTHA S	Student Coordinator / AGRI	Member
11	PRASSANAPRIYA R	Student Coordinator / BME	Member
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14	ANISH S	Student Coordinator / CHEMICAL	Member
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17	MEGHNA	Student Coordinator / FOOD TECH	Member
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19	NAVEEN V	Student Coordinator / MCT	Member
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23	PRIYADHARSHINI K	Student Coordinator / PHARMA	Member
24	SANTHOSH S	Student Coordinator / PHARMA	Member
25	MAIYALAGAN D	Student Coordinator / MED ELECTRONICS	Member
26	KIRUTHIKA S	Student Coordinator / MED ELECTRONICS	Member

# PAAVAI ENGINEERING COLLEGE

## Placement & Training

### Circular

<b>Meeting Date</b>	- September 26, 2022
<b>Meeting Venue</b>	- GD Hall – Placement & Training Centre
<b>Meeting Time</b>	- 10.30 AM

### INVITES

1. Mr. R.Thamaraiselvan - Head – T & P
2. Mr.V.Ravindra Krishna Chandar - Jr. Head Placement
3. Ms. R. Karpagavalli - Jr. Head Training
4. Mr.R.Ramachandra Prabhu - Placement Trainee



# PAAVAI ENGINEERING COLLEGE

## Placement & Training

### Minutes of Meeting

<b>Meeting Date</b>	- Septemper 28, 2022
<b>Meeting Venue</b>	- GD Hall – Placement & Training Centre
<b>Meeting Time</b>	- 10.30 AM

#### IN ATTENDANCE

1. Mr. R.Thamaraiselvan - Head – T & P
2. Mr.V.Ravindra Krishna Chandar - Jr. Head Placement
3. Ms. R. Karpagavalli - Jr. Head Training
4. Mr.R.Ramachandra Prabhu - Placement Trainee

#### AGENDA:

1. Briefing of the duties and responsibilities of the placement team for the On Campus Drive (03.10.2022).
2. Deciding on the refresher training programme for the eligible Students.

#### PROCEEDINGS:

1. Meeting was called to order at 10:30 AM by Mr.R.Thamaraiselvan, Placement Officer.

#### Steps Taken for Last Meeting Action Plan

S.NO	Action Task	Responsible /Deadline
1	Need Technical interview session	Session start
2	Need Technical test Practice	Paper based test start

2. Mr.R.Thamaraiselvan briefed on the upcoming On Campus drive by Renault Nissan.
- Eligible Departments : CSE, EIE, IT, ECE, EEE, Mechanical, MCT, Auto, Chemical
    - Eligibility Criteria : 70% throughout in academics, No standing arrears



- Selection Process :

Round -1: Technical Objective test

Round-2: Technical Interview

Round-3: HR Interview

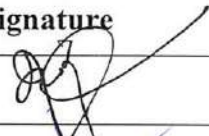



3. The On campus drive is scheduled on 03.10.2022
4. Eligible students count to be ready by September 27th, 2022.
5. The above details to be briefed to the department placement coordinators.

#### Action Plan

S.NO	Action Task	Responsible /Deadline
1	Test Practice, Aptitude session	Placement Team, Placement coordinator
2	Mock Interview	Department Placement Cordinator, Training Team

6. Meeting adjourned at 12.30 PM.
7. Minutes submitted by Placement Coordinator R.Karpagavalli

#### **PLACEMENT COMMITTEE MEMBERS (STUDENTS):**

S.NO	NAME OF THE MEMBER	DESIGNATION	Signature
1	MR. R. THAMARAISELVAN	Head P & T	
2	MR. V. RAVINDRAKRISHNA CHANDAR	Jr. Head - Placement	
3	DR. R. KARPAGAVALLI	Jr. Head - Training	
4	MR. RAMACHANDRA PRABHU	Placement Trainer	
5	MOHAMMED KAIF S	Student Coordinator / AERO	Member
6	THIIRUMAL A	Student Coordinator / AERO	Member
7	MADHUMITHA R	Student Coordinator / AGRI	Member
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9	SAIJANARTHANAN S	Student Coordinator / AGRI	Member
10	SUGIRTHA S	Student Coordinator / AGRI	Member
11	PRASSANAPRIYA R	Student Coordinator / BME	Member
12	JAYAPRAKASH R	Student Coordinator / BME	Member
13	BAVADHARANI G	Student Coordinator / CHEMICAL	Member

14	ANISH S	Student Coordinator / CHEMICAL	Member
15	AAZIK RASUL M	Student Coordinator / CIVIL	Member
16	THENSWETHA P N	Student Coordinator / CIVIL	Member
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19	NAVEEN V	Student Coordinator / MCT	Member
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21	ANBARASAN A	Student Coordinator / MECH	Member
22	MAHENDRAN G	Student Coordinator / MECH	Member
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24	SANTHOSH S	Student Coordinator / PHARMA	Member
25	MAIYALAGAN D	Student Coordinator / MED ELECTRONICS	Member
26	KIRUTHIKA S	Student Coordinator / MED ELECTRONICS	Member

# PAAVAI ENGINEERING COLLEGE

## Placement & Training

### Circular

<b>Meeting Date</b>	- October 10, 2022
<b>Meeting Venue</b>	- GD Hall – Placement & Training Centre
<b>Meeting Time</b>	- 10.30 AM

### INVITES

1. Mr. R.Thamaraiselvan - Head – T & P
2. Mr.V.Ravindra Krishna Chandar - Jr. Head Placement
3. Ms. R. Karpagavalli - Jr. Head Training
4. Mr.R.Ramachandra Prabhu - Placement Trainee

# PAAVAI ENGINEERING COLLEGE

## Placement & Training

### Minutes of Meeting

<b>Meeting Date</b>	- October 12, 2022
<b>Meeting Venue</b>	- GD Hall – Placement & Training Centre
<b>Meeting Time</b>	- 10.30 AM

#### IN ATTENDANCE

1. Mr. R.Thamaraiselvan - Head – T & P
2. Mr.V.Ravindra Krishna Chandar - Jr. Head Placement
3. Ms. R. Karpagavalli - Jr. Head Training
4. Mr.R.Ramachandra Prabhu - Placement Trainee

#### AGENDA:

1. Briefing of the duties and responsibilities of the placement team .
2. Deciding on the Communication training programme service provider for the eligible Students.

#### PROCEEDINGS:

1. Meeting was called to order at 11:30 AM by Mr. R.Thamaraiselvan, Head – P & T regarding Internal Training

2. Mr. R.Thamaraiselvan briefed on the upcoming On Campus drive by the Team-Wipro.

- Eligible Departments : All Branches
- Eligibility Criteria : Above 60% Onwards (Upto 5<sup>th</sup> Semster), No Standing Arrears
- Selection Process :

Round -1: Online test

Round -2: Essay Writing



Round-3: Technical Interview

Round-4: HR Interview

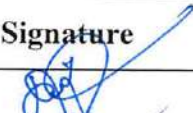
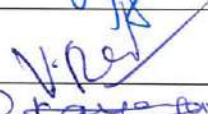
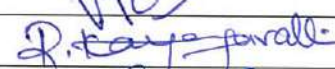

3. The On campus drive is scheduled on 20.02.2023
  4. Eligible students count to be ready by October 31,2022.
  5. The above details to be briefed to the department placement coordinators.
  6. Computer labs to be identified for conducting the test on the drive day.
  7. Internal Trainers will be hosting the Training Programme for the eligible students.
- It offers company pattern online tests with answers for the students throughout the year.
  - Study Materials

**Action Plan**

S.NO	Action Task	Responsible /Deadline
1	Conduct training for Aptitude class	Training Team
2	Organize Mock interview	Training Team

8. Meeting adjourned at 12.15 PM.
9. Minutes submitted by Placement Coordinator, Dr. R. Karpagavalli.

**PLACEMENT COMMITTEE MEMBERS (FACULTY):**

S.NO	NAME OF THE MEMBER	DESIGNATION	Signature
1	Mr. R. Thamaraiselvan	Head – Placement & Training	
2	Mr. V. Ravindrakrishna Chandar	Jr. Head - Placement	
3	Dr. R. Karpagavalli	Jr. Head - Training	
4	Mr. Ramachandra Prabhu	Placement Trainer	
5	Mr. D. Boopathi	Faculty Coordinator / EEE	Member
6	Mr. Loganathan	Faculty Coordinator / CSE	Member
7	Mr. N.Manigandan	Faculty Coordinator / MECH	Member
8	Ms. B. Kiruthika	Faculty Coordinator / Civil	Member
9	Ms. Vijayakumar	Faculty Coordinator / ECE	Member
10	Mr. Gokulnath	Faculty Coordinator / AERO	Member
11	Mr. Rajesh	Faculty Coordinator / IT	Member
12	Mr. Vipin Stalin	Faculty Coordinator / MCT	Member
13	Mr. Sathish	Faculty Coordinator / AGRI	Member
14	Ms. Nivetha	Faculty Coordinator / Chemical	Member



15	Mr. Ponmanian	Faculty Coordinator / Pharma	Member
16	Mr. Gowthamkumar	Faculty Coordinator / Food Tech	Member
17	Dr. Udhiyavani	Faculty Coordinator / BME	Member
18	Mr. Jotheshwaran	Faculty Coordinator / MDE	Member
19	Ms.Geetha	Faculty Coordinator / MCA	Member
20	Dr. Kavitha	Faculty Coordinator / MBA	Member

# PAAVAI ENGINEERING COLLEGE

## Placement & Training

### Circular

**Meeting Date** - November 28, 2022  
**Meeting Venue** - GD Hall – Placement & Training Centre  
**Meeting Time** - 10.30 AM

### INVITES

1. Mr. R.Thamaraiselvan - Head – T & P
2. Mr.V.Ravindra Krishna Chandar - Jr. Head Placement
3. Ms. R. Karpagavalli - Jr. Head Training
4. Mr.R.Ramachandra Prabhu - Placement Trainee

# PAAVAI ENGINEERING COLLEGE

## Placement & Training

### Minutes of Meeting

<b>Meeting Date</b>	- November 29, 2022
<b>Meeting Venue</b>	- GD Hall – Placement & Training Centre
<b>Meeting Time</b>	- 10.30 AM

#### IN ATTENDANCE

1. Mr. R.Thamaraiselvan - Head – T & P
2. Mr.V.Ravindra Krishna Chandar - Jr. Head Placement
3. Ms. R. Karpagavalli - Jr. Head Training
4. Mr.R.Ramachandra Prabhu - Placement Trainee

#### AGENDA:

1. Briefing of the duties and responsibilities of the placement team for the On Campus Drive (12.12.2022).
2. Deciding on the refresher training programme for the eligible Students.

#### PROCEEDINGS:

1. Meeting was called to order at 10:30 AM by Mr.R.Thamaraiselvan, Head – P & T.

#### Steps Taken for Last Meeting Action Plan

S.NO	Action Task	Responsible /Deadline
1	Need Technical interview session	Session start
2	Need Technical test Practice	Paper based test start

2. Mr.R.Thamaraiselvan briefed on the upcoming On Campus drive by Skill Safari.
  - Eligible Departments : CSE, IT, ECE, EEE, MCA
    - Eligibility Criteria : 75% throughout in academics, No standing arrears

- Selection Process :

Round -1: Technical Objective test

Round-2: Technical Interview

Round-3: HR Interview


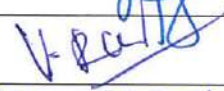
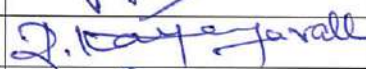
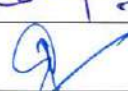
3. The On campus drive is scheduled on 12.12.2022
4. Eligible students count to be ready by November 1st, 2022.
5. The above details to be briefed to the department placement coordinators.

#### **Action Plan**

S.NO	Action Task	Responsible /Deadline
1	Test Practice, Aptitude session	Placement Team, Placement coordinator
2	Mock Interview	Department Placement Cordinator, Training Team

6. Meeting adjourned at 12.30 PM.
7. Minutes submitted by Placement Coordinator Dr.R.Karpagavalli

#### **PLACEMENT COMMITTEE MEMBERS (STUDENTS):**

S.NO	NAME OF THE MEMBER	DESIGNATION	Signature
1	MR. R. THAMARASELVAN	Head P & T	
2	MR. V. RAVINDRAKRISHNA CHANDAR	Jr. Head - Placement	
3	DR. R. KARPAGAVALLI	Jr. Head - Training	
4	MR. RAMACHANDRA PRABHU	Placement Trainer	
5	MOHAMMED KAIF S	Student Coordinator / AERO	Member
6	THIRUMAL A	Student Coordinator / AERO	Member
7	MADHUMITHA R	Student Coordinator / AGRI	Member
8	BOOBALAN T	Student Coordinator / AGRI	Member
9	SAIJANARTHANAN S	Student Coordinator / AGRI	Member
10	SUGIRTHA S	Student Coordinator / AGRI	Member
11	PRASSANAPRIYA R	Student Coordinator / BME	Member
12	JAYAPRAKASH R	Student Coordinator / BME	Member
13	BAVADHARANI G	Student Coordinator / CHEMICAL	Member
14	ANISH S	Student Coordinator / CHEMICAL	Member

15	AAZIK RASUL M	Student Coordinator / CIVIL	Member
16	THENSWETHA P N	Student Coordinator / CIVIL	Member
17	MEGHNA	Student Coordinator / FOOD TECH	Member
18	RAJASHIMMAN	Student Coordinator / FOOD TECH	Member
19	NAVEEN V	Student Coordinator / MCT	Member
20	RAMACHANDRAN S	Student Coordinator / MCT	Member
21	ANBARASAN A	Student Coordinator / MECH	Member
22	MAHENDRAN G	Student Coordinator / MECH	Member
23	PRIYADHARSHINI K	Student Coordinator / PHARMA	Member
24	SANTHOSH S	Student Coordinator / PHARMA	Member
25	MAIYALAGAN D	Student Coordinator / MED ELECTRONICS	Member
26	KIRUTHIKA S	Student Coordinator / MED ELECTRONICS	Member



# PAAVAI ENGINEERING COLLEGE

## Placement & Training

### Circular

<b>Meeting Date</b>	- February 1st, 2023
<b>Meeting Venue</b>	- GD Hall – Placement & Training Centre
<b>Meeting Time</b>	- 10.30 AM

### INVITES

1. Mr. R.Thamaraiselvan - Head – T & P
2. Mr.V.Ravindra Krishna Chandar - Jr. Head Placement
3. Ms. R. Karpagavalli - Jr. Head Training
4. Mr.R.Ramachandra Prabhu - Placement Trainee

# PAAVAI ENGINEERING COLLEGE

## Placement & Training

### Minutes of Meeting

<b>Meeting Date</b>	- February 2nd, 2023
<b>Meeting Venue</b>	- GD Hall – Placement & Training Centre
<b>Meeting Time</b>	- 10.30 AM

#### IN ATTENDANCE

1. Mr. R.Thamaraiselvan - Head – T & P
2. Mr.V.Ravindra Krishna Chandar - Jr. Head Placement
3. Ms. R. Karpagavalli - Jr. Head Training
4. Mr.R.Ramachandra Prabhu - Placement Trainee

#### AGENDA:

1. Briefing of the duties and responsibilities of the placement team for the On Campus Drive (20.02.2023).
2. Deciding on the refresher training programme for the eligible Students.

#### PROCEEDINGS:

1. Meeting was called to order at 10:30 AM by Mr.R.Thamaraiselvan, Head – P & T.

#### Steps Taken for Last Meeting Action Plan

S.NO	Action Task	Responsible /Deadline
1	Need Technical interview session	Session start
2	Need Technical test Practice	Paper based test start

2. Mr.R.Thamaraiselvan briefed on the upcoming On Campus drive by Wipro.

- Eligible Departments : All Branches

- Eligibility Criteria : 60% throughout in academics, No standing arrears
- Selection Process :

Round -1: Technical Objective test

Round-2: Technical Interview

Round-3: HR Interview

3. The On campus drive is scheduled on 20.02.2023
4. Eligible students count to be ready by February 1st, 2023.
5. The above details to be briefed to the department placement coordinators.

#### Action Plan

S.NO	Action Task	Responsible /Deadline
1	Test Practice, Aptitude session	Placement Team, Placement coordinator
2	Mock Interview	Department Placement Cordinator, Training Team

6. Meeting adjourned at 12.30 PM.
7. Minutes submitted by Placement Coordinator Dr.R.Karpagavalli

#### **PLACEMENT COMMITTEE MEMBERS (STUDENTS):**

S.NO	NAME OF THE MEMBER	DESIGNATION	Signature
1	Mr. R. Thamaraiselvan	Head P & T	
2	Mr. V. Ravindrakrishna Chandar	Jr. Head - Placement	
3	Dr. R. Karpagavalli	Jr. Head - Training	
4	Mr. Ramachandra Prabhu	Placement Trainer	
5	MOHAMMED KAIF S	Student Coordinator / AERO	Member
6	THIIRUMAL A	Student Coordinator / AERO	Member
7	MADHUMITHA R	Student Coordinator / AGRI	Member
8	BOOBALAN T	Student Coordinator / AGRI	Member
9	SAIJANARTHANAN S	Student Coordinator / AGRI	Member
10	SUGIRTHA S	Student Coordinator / AGRI	Member
11	PRASSANAPRIYA R	Student Coordinator / BME	Member
12	JAYAPRAKASH R	Student Coordinator / BME	Member
13	BAVADHARANI G	Student Coordinator / CHEMICAL	Member

14	ANISH S	Student Coordinator / CHEMICAL	Member
15	AAZIK RASUL M	Student Coordinator / CIVIL	Member
16	THENSWETHA P N	Student Coordinator / CIVIL	Member
17	MEGHNA	Student Coordinator / FOOD TECH	Member
18	RAJASHIMMAN	Student Coordinator / FOOD TECH	Member
19	NAVEEN V	Student Coordinator / MCT	Member
20	RAMACHANDRAN S	Student Coordinator / MCT	Member
21	ANBARASAN A	Student Coordinator / MECH	Member
22	MAHENDRAN G	Student Coordinator / MECH	Member
23	PRIYADHARSHINI K	Student Coordinator / PHARMA	Member
24	SANTHOSH S	Student Coordinator / PHARMA	Member
25	MAIYALAGAN D	Student Coordinator / MED ELECTRONICS	Member
26	KIRUTHIKA S	Student Coordinator / MED ELECTRONICS	Member

# PAAVAI ENGINEERING COLLEGE

## Placement & Training

### Circular

<b>Meeting Date</b>	- April 1st, 2023
<b>Meeting Venue</b>	- GD Hall – Placement & Training Centre
<b>Meeting Time</b>	- 10.30 AM

### INVITES

1. Mr. R.Thamaraiselvan - Head – T & P
2. Mr.V.Ravindra Krishna Chandar - Jr. Head Placement
3. Ms. R. Karpagavalli - Jr. Head Training
4. Mr.R.Ramachandra Prabhu - Placement Trainee



# PAAVAI ENGINEERING COLLEGE

## Placement & Training

### Minutes of Meeting

<b>Meeting Date</b>	- April 3rd, 2023
<b>Meeting Venue</b>	- GD Hall – Placement & Training Centre
<b>Meeting Time</b>	- 10.30 AM

#### IN ATTENDANCE

1. Mr. R.Thamaraiselvan - Head – T & P
2. Mr.V.Ravindra Krishna Chandar - Jr. Head Placement
3. Ms. R. Karpagavalli - Jr. Head Training
4. Mr.R.Ramachandra Prabhu - Placement Trainee

#### AGENDA:

1. Briefing of the duties and responsibilities of the placement team for the On Campus Drive (20.02.2023).
2. Deciding on the refresher training programme for the eligible Students.

#### PROCEEDINGS:

1. Meeting was called to order at 10:30 AM by Mr.R.Thamaraiselvan, Head – P & T.

#### Steps Taken for Last Meeting Action Plan

S.NO	Action Task	Responsible /Deadline
1	Need Technical interview session	Session start
2	Need Technical test Practice	Paper based test start

2. Mr.R.Thamaraiselvan briefed on the upcoming On Campus drive by Visionware Technologies.

- Eligible Departments : CSE, IT, ECE, EEE, MCA

- Eligibility Criteria : 60% throughout in academics, No standing arrears
- Selection Process :

Round -1: Technical Objective test

Round-2: Technical Interview

Round-3: HR Interview

3. The On campus drive is scheduled on 11.04.2023
4. Eligible students count to be ready by April 1st, 2023.
5. The above details to be briefed to the department placement coordinators.

#### Action Plan

S.NO	Action Task	Responsible /Deadline
1	Test Practice, Aptitude session	Placement Team, Placement coordinator
2	Mock Interview	Department Placement Cordinator, Training Team

6. Meeting adjourned at 12.30 PM.
7. Minutes submitted by Placement Coordinator Dr.R.Karpagavalli

#### **PLACEMENT COMMITTEE MEMBERS (STUDENTS):**

S.NO	NAME OF THE MEMBER	DESIGNATION	Signature
1	Mr. R. Thamaraiselvan	Head P & T	
2	Mr. V. Ravindrakrishna Chandar	Jr. Head - Placement	
3	Dr. R. Karpagavalli	Jr. Head - Training	
4	Mr. Ramachandra Prabhu	Placement Trainer	
5	MOHAMMED KAIF S	Student Coordinator / AERO	Member
6	THIIRUMAL A	Student Coordinator / AERO	Member
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8	BOOBALAN T	Student Coordinator / AGRI	Member
9	SAIJANARTHANAN S	Student Coordinator / AGRI	Member
10	SUGIRTHA S	Student Coordinator / AGRI	Member
11	PRASSANAPRIYA R	Student Coordinator / BME	Member
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14	ANISH S	Student Coordinator / CHEMICAL	Member
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19	NAVEEN V	Student Coordinator / MCT	Member
20	RAMACHANDRAN S	Student Coordinator / MCT	Member
21	ANBARASAN A	Student Coordinator / MECH	Member
22	MAHENDRAN G	Student Coordinator / MECH	Member
23	PRIYADHARSHINI K	Student Coordinator / PHARMA	Member
24	SANTHOSH S	Student Coordinator / PHARMA	Member
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