

PAAVAI ENGINEERING COLLEGE (Autonomous)

PLANNING AND EVALUATION COMMITTEE - MINUTES OF MEETING

Academic Year: 2023-24 – Even Sem.

Venue: Cute Hall

Date: 07.02.2024

Time: 11.00 AM-12.30 PM

AGENDA OF THE MEETING

1. To monitor students' performance in respect to academic, innovative projects, research papers and soft-skill activities to assess progress.
2. To prepare files, documents and other back-up requirement for NBA accreditation.
3. Laboratory equipment service/calibration/purchase are to be reviewed.
4. Encouraging faculty members to attend FDPs, publish research works to become aware of latest trends and improve domain knowledge.
5. To look into teaching methodologies to bring changes if required.
6. To provide further impetus to Entrepreneurship development.
7. Any other relevant matter raised by the members

MEMBERS PRESENT:

1. Dr. M Premkumar, Chairman
2. Dr. V Subburam, Senior member
3. Dr. S Vijayakumar, Coordinator
4. Dr. D Banumathi, Member
5. Dr. A Rathinam, Member
6. Dr. R Arravind, Member

LEAVE OF ABSENCE: Dr. M. Sudha, Member

The Chairman of the committee welcomed and started discussions on the specified topics. After thorough considerations, the following suggestions were arrived.

- Apart from academic results, students' activities like paper presentation, project competitions, seminar, workshop, social activities and sports should be encouraged to develop their wholesome personality.
- All the academic and other related files are to be updated in accordance with the requirements of AQAR, NAAC and NBA.
- Laboratory equipment / software should be serviced/ upgraded or replaced according to requirement.
- All faculties should update their domain knowledge and gain be familiar with latest technologies and accordingly they would be motivated to attend conferences, workshops and FDPs along with other learning opportunities like NPTEL etc.
- It was suggested that faculties should explore new methodologies of teaching to improve their effectiveness of teaching-learning.
- In accordance with the government initiative, we should prepare and motivate students for entrepreneurship through various entrepreneurship development programs, both governmental and non-governmental.

The Vote of Thanks was delivered by the coordinator of the committee.



Principal
PRINCIPAL
PAAVAI ENGINEERING COLLEGE
11H-7, PACHAL Post, NAMAKKAL Dist

PAAVAI ENGINEERING COLLEGE (Autonomous)

PLANNING AND EVALUATION COMMITTEE - MINUTES OF MEETING

Academic Year: 2023-24 – Odd Sem.

Venue: Cute Hall

Date: 02.08.2023

Time: 11.00 AM-12.30 PM

AGENDA OF THE MEETING

1. To review academic activities of the academic year 2022- 23 and plan academic activities for the year 2023 - 24
2. To discuss new regulations for the current academic year
3. To plan for facility and other requirements for newly commenced branch
4. To explore new foreign universities for partnerships
5. To further improve the employability of students through placement training
6. To encourage students to participate in Hackathons and other competitions
7. To focus more on research related activities
8. Other relevant matters that come up during discussion

MEMBERS PRESENT:

1. Dr. M Premkumar, Chairman
2. Dr. V Subburam, Senior member
3. Dr. S Vijayakumar, Coordinator
4. Dr. D Banumathi, Member
5. Dr. R Arravind, Member
6. Dr. A Rathinam, Member
7. Dr .M.Sudha. Member

Committee Chairman welcomed the committee members and briefed about the topics for discussion in the agenda. After discussion and sharing of ideas by the committee members, the following conclusions have been arrived.

- After reviewing last year's performance of students, it was suggested that new methodologies should be applied for further improvement. More and more self-learning activities would be helpful for students.
- News regulations for current year would be framed in accordance with Anna University.
- All the required facilities for the newly commenced departments like AI & DS would be arranged.
- MoUs with more foreign Universities would be made to increase internship/higher studies opportunities for our students. Also Students should be motivated to learn foreign languages, other than English to gain job opportunities in foreign countries.
- Appropriate areas of placement training for each branch would be identified to increase employability with good package for our students.
- Faculties would be instructed to encourage students to do innovative projects that would help them to participate in hackathons and pursue entrepreneurship.
- Faculties as well students should be encouraged with appropriate motivation to improve their research output.

The vote of thanks was proposed by the committee coordinator at the end of the session.


Principal
PRINCIPAL
PAAVAI ENGINEERING COLLEGE
NH-7, PACHAL Post, NAMAKKAL Dis:

PAAVAI ENGINEERING COLLEGE (Autonomous)

PLANNING AND EVALUATION COMMITTEE - MINUTES OF MEETING

Academic Year: 2022-23 – Even Sem.

Venue: Cute Hall

Date: 17.02.2023

Time: 11.00 AM-12.30 PM

AGENDA OF THE MEETING

1. The academic performance as well as co-curricular and extra-curricular activities of students should be continuously monitored.
2. Laboratory equipment service/calibration/purchase are to be reviewed.
3. Files and documents related to accreditation bodies like NAAC and NBA to be looked into.
4. Research outputs to be increased by providing direction and guidance to students as well as faculty members.
5. Continuous monitoring of EDC, IIC and startup activities
6. Club activities by students to bring out their latent talents
7. Other relevant matters raised by the members

MEMBERS PRESENT:

1. Dr.M Premkumar, Chairman
2. Dr.V Subburam, Senior member
3. Dr. S Vijayakumar, Coordinator
4. Dr. D Banumathi, Member
5. Dr .A Rathinam, Member

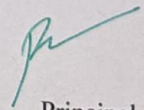
6. Dr. R. Aravind, Member

7. Dr. M. Sudha, Member

The Chairman of the committee welcomed and started discussions on the specified topics. After thorough considerations, the following suggestions were arrived.

- Apart from academic results, students' activities like paper presentation, project competitions, seminar, workshop, social activities and sports should be encouraged to develop their wholesome personality.
- Laboratory equipment / software should be serviced/replaced or upgraded according to requirement.
- Academic and other files should be updated and maintained in accordance with inspection requirements.
- Students and faculties should be encouraged to take part in national and international conferences and increase publications, patents, funding proposals and other research related activities.
- Programs with eminent personalities/achievers should be arranged to motivate students and faculties to involve successfully in entrepreneurship/innovation and startup activities.
- Students should be encouraged to involve in club activities with social and skill development themes by conducting pertinent programs.

The Vote of Thanks was delivered by the coordinator of the committee.



Principal
PRINCIPAL
PAAVAI ENGINEERING COLLEGE
14.7 PACHAL Post, NAMAKKAL Dist

PAAVAI ENGINEERING COLLEGE (Autonomous)

PLANNING AND EVALUATION COMMITTEE - MINUTES OF MEETING

Academic Year: 2022-23 – Odd Sem.

Venue: Smart Hall

Date: 03.08.2023

Time: 2.00 PM-3.30 PM

AGENDA OF THE MEETING

1. To review academic activities and academic performance of the year 2021- 22
2. To plan for the current academic activities for the current year.
3. To make required arrangements for the conduct of Smart India Hackathon -2022 in Paavai Campus
4. Reviewing Library, hostel facilities and other amenities for students
5. Placement and industrial project related activities to be strengthened
6. Startups/ Entrepreneurship/ innovation and research activities to be motivated among students

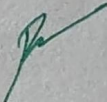
MEMBERS PRESENT:

1. Dr. M Premkumar, Chairman
2. Dr. V Subburam, Senior member
3. Dr. S Vijayakumar, Coordinator
4. Dr. D Banumathi, Member
5. Dr. R Arravind, Member
6. Dr.M.Sudha, Member

Committee Chairman welcomed the committee members and briefed about the topics for discussion in the agenda. After discussion and sharing of ideas by the committee members, the following conclusions have been arrived.

- The academic performance to be improved further through applying innovative teaching and learning methodologies in the current academic year.
- SIH-2022 should be successfully conducted by allocating resources and responsibilities appropriately.
- Books for new branches and other facilities in the library and Maintenance works in hostel and throughout campus should be carried out.
- Steps should be taken to improve placement in core companies.
- Students should be given more exposure to real time industrial projects and motivated to do innovative projects.
- Programs related to startups, entrepreneurship development should be conducted to identify and encourage potential students.
- Students with startup ideas and potential should be identified, encouraged and guided to become successful.

The vote of thanks was proposed by the committee coordinator at the end of the session.



Principal
PRINCIPAL

PAAVAI ENGINEERING COLLEGE
JH-7 PACHAL Post, NAMAKKAL Dist

PAAVAI ENGINEERING COLLEGE (Autonomous)

PLANNING AND EVALUATION COMMITTEE - MINUTES OF MEETING

Academic Year: 2021-22 – Even Sem.

Venue: Smart Hall

Date: 25.02.2022

Time: 2.00 PM-3.30 PM

AGENDA OF THE MEETING

1. The academic performance of students after pandemic period and on-line class experience need to be reviewed.
2. Laboratory requirements like equipment service/calibration/purchase are to be reviewed.
3. Club activities / Social Welfare activities /Research activities require attention.
4. Both placements and startups need to be increased.
5. Other relevant matters raised by the members

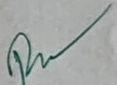
MEMBERS PRESENT:

1. Dr.M Premkumar, Chairman
2. Dr.V Subburam, Senior member
3. Dr. S Vijayakumar, Coordinator
4. Dr. D Banumathi, Member
5. Dr .A Rathinam, Member
6. Dr. R Arravind, Member

The Chairman of the committee welcomed and started discussions on the specified topics. After thorough considerations, the following suggestions were arrived.

- The Pandemic has affected the learning ability of the students and hence steps to be taken to bring the focus of the students on studies.
- Laboratory requirements are to be fulfilled.
- The slump caused by Covid-19 in the areas of club activities, social welfare activities and research activities and hence they are to be geared up.
- Apart from Campus recruitments, IIC, EDC and MSME cells are to be strengthened to develop entrepreneurship and startup with good innovative ideas among students.

The Vote of Thanks was delivered by the coordinator of the committee.



Principal

PRINCIPAL
PAAVAI ENGINEERING COLLEGE
NH-7, PACHAI Post, NAMAKKAL Dist.

PAAVAI ENGINEERING COLLEGE (Autonomous)

PLANNING AND EVALUATION COMMITTEE - MINUTES OF MEETING

Academic Year: 2021-22 – Odd Sem.

Venue: Cute Hall

Date: 05.08.2021

Time: 11.00 AM-12.30 PM

AGENDA OF THE MEETING

1. To plan academic activities of the year
2. Review of NAAC work preparations
3. Preparing students for off-line classes after pandemic
4. Resuming research activities like proposal, funding and publications that have slowed down due to covid-19.
5. Increasing number of startups from our institution
6. Review of facility requirements of new branches

MEMBERS PRESENT:

1. Dr. M Premkumar, Chairman
2. Dr. V Subburam, Senior member
3. Dr. S Vijayakumar, Coordinator
4. Dr. D Banumathi, Member
5. Dr. G Srinivasan, Member
6. Dr. R Arravind, Member

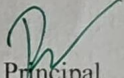
Committee Chairman welcomed the committee members and briefed about the topics for discussion in the agenda. After discussion and sharing of ideas by the committee members, the following conclusions have been arrived.

- The academic calendar should be revised and updated in accordance with the change in

college opening/re-opening days due to covid-19 issues.

- Review of NAAC files and data updating should be done regularly.
- Students should be counselled on the significance of off-line classes.
- Students and faculties should be motivated to increase their research outputs like proposals, conferences, publications and other related activities.
- Students with startup ideas and potential should be identified, encouraged and guided to become successful.
- Adequate facilities for new branches should be created.

The vote of thanks was proposed by the committee coordinator at the end of the session. .


Principal

PRINCIPAL
PAAVAI ENGINEERING COLLEGE
M-7, PACHAL POST, NAIYAKKAL Dist

PAAVAI ENGINEERING COLLEGE (Autonomous)

PLANNING AND EVALUATION COMMITTEE - MINUTES OF MEETING

Academic Year : 2020-21 – Even Sem.

Venue: On-line

Date: 21.01.2021

Time: 2.00 PM-3.30 PM

AGENDA OF THE MEETING

1. To discuss about preparation for NAAC inspection.
2. Review on on-line mode of examinations, solutions for technical issues, MCQ question pattern and related topics.
3. Placement coaching for students.
4. Importance of Startups.

MEMBERS PRESENT:

1. Dr.M Premkumar, Chairman
2. Dr.V Subburam, Senior member
3. Dr. S Vijayakumar, Coordinator
4. Dr. D Banumathi, Member
5. Dr .A Rathinam, Member
6. Dr. R Arravind, Member

LEAVE OF ABSENCE: Dr.G.Srinivasan, Member

The Chairman of the committee welcomed and started discussions on the specified topics. After thorough considerations the following suggestions were arrived at.

- The NAAC files preparation should be reviewed and data updated continuously.
- Criteria-wise monitoring is required for thorough analysis of every metric.
- On-line examinations should be conducted for theory as well as practical as per the directions given by the government questions pattern, exam timings, Re-exam scheme etc.
- Intensive placement training should be conducted on-line to the students to prepare them for on-line aptitude/technical exams and interviews.
- Startups should be encouraged among students.

The Vote of Thanks was delivered by the coordinator of the committee.



Principal

PRINCIPAL
PAAVAI ENGINEERING COLLEGE
111-7, PACHAL Poot, NAMAKKAL Dist

PAAVAI ENGINEERING COLLEGE (Autonomous)

PLANNING AND EVALUATION COMMITTEE - MINUTES OF MEETING

Academic Year : 2020-21 – Odd Sem.

Venue: On-line

Date: 17.06.2020

Time: 10.30 AM-12.00 PM

AGENDA OF THE MEETING

1. Covid-19 safety measures for students, faculties and management
2. To review the effect of pandemic on engineering education
3. Planning for effective on-line teaching and monitoring
4. Discussion on Government guide lines for theory/practical classes and examinations
5. Syllabi and curriculum revision.

MEMBERS PRESENT:

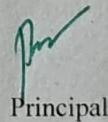
1. Dr. M Premkumar, Chairman
2. Dr. V Subburam, Senior member
3. Dr. S Vijayakumar, Coordinator
4. Dr. D Banumathi, Member
5. Dr. G Srinivasan, Member
6. Dr. R Arravind, Member

Committee Chairman welcomed the committee members and briefed about the topics in the agenda. After discussion and sharing of ideas by the committee members, the following decisions have been taken.

- Safety and health of the students, faculty members and Management should be utmost importance and all the rules like wearing mask, social distancing etc. should be strictly followed as per government's directives.

- The Covid-19 has abruptly disrupted the education system affecting the students in an unprecedented way. The institution should strive to give best possible on-line mode education for theory/practical and other academic activities.
- Proper arrangements for on-line classes like link, timings and remedy for technical issues should be made to effectively utilize the on-line resources for teaching.
- Government directions issued from time to time should be followed for theory/practical/project classes and conducting examinations.
- In view of the Board of Studies Meeting, all the departments will be instructed to revise the syllabus to add relevant and current topics as per the demands of the industries.

The vote of thanks was proposed by the committee coordinator at the end of the session.



Principal

PRINCIPAL
PAAVAI ENGINEERING COLLEGE
921-7, PACHAL POOL, NAMAKKAL Dist

PAAVAI ENGINEERING COLLEGE (Autonomous)

PLANNING AND EVALUATION COMMITTEE - MINUTES OF MEETING

Academic Year : 2019-20 – Even Sem.

Venue: Smart Hall

Date: 23.01.2020

Time: 2.00PM-3.30 PM

AGENDA OF THE MEETING

1. To discuss about accreditations like NBA, NAAC and autonomous inspections
2. Installation of additional CCTV cameras at required points for monitoring discipline
3. Improving greenery of the campus
4. Motivating student volunteers for social works through NSS, Clean India Mission and other clubs.

MEMBERS PRESENT:

1. Dr.M Premkumar, Chairman
2. Dr. V Subburam, Senior member
3. Dr. S Vijayakumar, Coordinator
4. Dr. D Banumathi, Member
5. Dr.A Rathinam, Member
6. Dr.G Srinivasan, Member
7. Dr.R Arravind, Member

The Chairman of the committee welcomed and initiated the discussion. Committee members discussed the matters thoroughly and made the following suggestions.

- All the faculties familiarized about the accreditation bodies like NBA, NAAC and autonomous inspections and their significance.
- Installation of additional CCTV cameras have been recommended at important locations for good monitoring and maintaining discipline.
- The greenery of our clean & green campus could be made more green by planting floral plants and trees and recommendations have been made to this effect;
- Faculties have been advised to create awareness on social responsibility and motivate students to join in large numbers in NSS and other clubs to undertake social activities like blood-donation, conducting awareness programs in villages etc.

The Vote of Thanks was proposed by the coordinator of the committee.


Principal
PRINCIPAL
PAAVAI ENGINEERING COLLEGE
NH-7 PACHAL Post, NAMAKKAL Dist

PAAVAI ENGINEERING COLLEGE (Autonomous)

PLANNING AND EVALUATION COMMITTEE - MINUTES OF MEETING

Academic Year : 2019-20 – Odd Sem.

Venue: Smart Hall

Date: 20.06.2019

Time: 10.00 AM-12.00 PM

AGENDA OF THE MEETING

1. To review and discuss R&D activities
2. Motivating students to do innovative project works
3. Updating the course materials of all the subjects on-line in the moodle learning system
4. Course file management system

MEMBERS PRESENT:

1. Dr.MPremkumar, Chairman
2. Dr. VSubburam, Senior member
3. Dr. SVijayakumar, Coordinator
4. Dr. DBanumathi, Member
5. Dr.G Srinivasan, Member
6. Dr.R Arravind, Member

LEAVE OF ABSENCE: Dr .A. Rathinam, Member

Committee Chairman welcomed and briefed the committee members about the agenda. Committee members discussed and exchanged ideas and arrived at the following resolutions:

- More impetus should be given on Research and Development activities as publications fund proposals are becoming significant scales for performance assessment.

- The Design and Fabrication project, the final year project of UG students and the project works of PG students should have innovative elements. The guiding and assessing faculties should ensure it.
- The on-line course materials for various subjects in the moodle learning system our websites should be updated time to time according to the modifications in the syllabus and the same should be ensured by the concerned division.
- Course files is an important component in assessing our teaching-learning system. Hence a systematic approach should be followed by all the departments in maintaining and managing the files as per the guidelines provided.

The committee coordinator delivered the Vote of Thanks.


Principal
PRINCIPAL
PAAVAI ENGINEERING COLLEGE
NH.7 PACHAL Post, NAMAKKAL Dist

PAAVAI ENGINEERING COLLEGE (Autonomous)

PLANNING AND EVALUATION COMMITTEE - MINUTES OF MEETING

Academic Year : 2018-19 – Even Sem.

Venue: Cute Hall

Date: 31.01.2019

Time: 2.00 AM- 3.30 PM

AGENDA OF THE MEETING

- 1 Entrepreneurship development programs
- 2 Organizing On-Campus recruitment drive for placement
- 3 Review on results of new degree courses introduced in recent years.
- 4 Review on examination pattern
- 5 Alumni data maintenance

MEMBERS PRESENT:

1. Dr.M Premkumar, Chairman
2. Dr. V Subburam , Senior member
3. Dr. S Vijayakumar, Coordinator
4. Dr. D Banumathi, Member
5. Dr.A Rathinam, Member
6. Dr. G Srinivasan, Member
7. Dr.R Arravind, Member

Committee Chairman welcomed and briefed the committee members about the agenda. Committee members discussed different ideas and suggested the following:

- Students should be encouraged to become entrepreneurs and enter into start-up ventures. Hence to motivate them entrepreneurship development programs are to be conducted.

- Campus placement drives should be arranged for our students to get placed in industries in large numbers.
- The results of the recently started branches like Bio-medical Engg, Medical electronics, Food Technology and Pharmaceutical Engg. should be reviewed for improvement and enrichment.
- The exam pattern requires review for implementation of Bloom's Taxonomy and inclusion of MCQs and other modifications for improvement in quality.
- Follow-up of passed out students and Alumni data are important in the assessment of outcome based education.

The Vote of Thanks was proposed by the coordinator of the committee.



Principal
PRINCIPAL

PAAVAI ENGINEERING COLLEGE
NH-7 PACHAL Post, NAMAKKAL Dist

PAAVAI ENGINEERING COLLEGE (Autonomous)

PLANNING AND EVALUATION COMMITTEE - MINUTES OF MEETING

Academic Year : 2018-19 – Odd Sem.

Venue: Cute Hall

Date: 11.06.2018

Time: 11.00 AM- 12.30 PM

AGENDA OF THE MEETING

- 1 Review of syllabus for Board of studies
- 2 Discussion for new MOUs
- 3 Organizing seminars, workshops and other knowledge enrichment programs
- 4 Collaborative activities with other eminent institutions/organizations
- 5 Any other topic relevant to above discussions

MEMBERS PRESENT:

1. Dr.M Premkumar, Chairman
2. Dr V Subburam, Senior member
3. Dr D Banumathi, Member
4. Dr.A Rathinam, Member
5. Dr.G Srinivasan, Member
6. Dr.R Arravind, Member

LEAVE OF ABSENCE: Dr S. Vijayakumar, Coordinator

Committee Chairman welcomed and briefed the committee members about the agenda. Committee members discussed and exchanged ideas and arrived at the following decisions:

- Syllabus and curriculum of all the departments should be modified and updated to suit the requirements of the present scenario.

- MOUs with new companies should be signed to widen out industry-institution interactions. MOUs with foreign Universities should be made for mutual benefits.
- Planning of schedule and identification of eminent resource persons should be carried out for organizing seminars, workshops and guest lectures.
- Collaborative programs should be arranged for students and faculties for exchange of ideas, training and facilities.

The Vote of Thanks was proposed by the senior member of the committee.


Principal
PRINCIPAL
PAAVAI ENGINEERING COLLEGE
HH-7 PACHAL Post, NAMAKKAL Dist

PAAVAI ENGINEERING COLLEGE (Autonomous)

PLANNING AND EVALUATION COMMITTEE - MINUTES OF MEETING

Academic Year : 2017-18- Even Sem.

Venue: Cufe Hall

Date: 30.01.2018

Time: 10.30 AM- 12.00 Noon

AGENDA OF THE MEETING

- 1 Students internships
- 2 Accreditation works
- 3 Research promotion activities
- 4 Hostel facilities
- 5 Other matters related to above topics

MEMBERS PRESENT:

1. Dr. M Premkumar, Chairman
2. Dr V Subburam, Senior member
3. Dr S Vijayakumar, Coordinator
4. Dr D Banumathi, Member
5. Dr. A Rathinam, Member
6. Dr. G Srinivasan, Member
7. Dr. R Arravind, Member

Committee Chairman welcomed and briefed the committee members about the agenda. Committee members discussed and exchanged ideas and arrived at the following decisions:

- Internships, vocational training programmes and other options to provide industrial exposure should be identified and utilized.
- Accreditation works like NBA, NAAC etc. should be systemized as a routine.

- Faculty research publications and consultancy should be strengthened through funding and other incentives.
- Hostel and mess facilities should be checked to redress the grievances of students if any.

The meeting ended with the Vote of Thanks, proposed by the coordinator.



Principal

PRINCIPAL

PAAVAI ENGINEERING COLLEGE

NH-7 PACHAL Post, NAMAKKAL Dist

PAAVAI ENGINEERING COLLEGE (Autonomous)

PLANNING AND EVALUATION COMMITTEE - MINUTES OF MEETING

Academic Year : 2017-18 -Odd Sem.

Venue: Smart Hall

Date: 22.06.2017

Time: 2:00 - 3:30 PM

AGENDA OF THE MEETING

1. Industrial visits and industrial projects
2. One credit courses/Open electives
3. Faculty Re-evaluation Program
4. Laboratory facilities
5. Exam reforms

MEMBERS PRESENT:

1. Dr. M Premkumar, Chairman
2. Dr V Subburam, Senior member
3. Dr S Vijayakumar, Coordinator
4. Dr D Banumathi, Member
5. Dr. A Rathinam, Member
6. Dr. G Srinivasan, Member
7. Dr. R Arravind, Member

Committee Chairman welcomed and talked briefly about the agenda .Committee members discussed the points and came out with the following decisions:

- Industrial visits by the students should be made effective as they get practical exposure to what is learnt theoretically in class rooms. Students should be encouraged to do industrial projects so that they provide solutions to real time problems.

- One credit courses would be helpful for students who opt for choice based credits and want to learn new courses. Open electives would give students a wide range of choices to choose from.
- Teachers should learn continuously to update their knowledge. Faculty Re-evaluation programmes would assess their teaching and subject knowledge.
- Laboratory facilities should be inspected/ checked regularly for upgrading / service and other requirements for effective functioning.
- Students should be made to attend conferences, paper publications by making it mandatory under exam system.

The Vote of Thanks was proposed by the coordinator of the committee.


Principal
PRINCIPAL
PAVAI ENGINEERING COLLEGE
MM-7 PACHAL Post, NAMAKKAL Dist

PAAVAI ENGINEERING COLLEGE (Autonomous)

PLANNING AND EVALUATION COMMITTEE - MINUTES OF MEETING

Academic Year : 2016-17 - Even Sem.

Venue: Smart Hall

Date: 24.01.2017

Time: 2:00 - 3:30 PM

AGENDA OF THE MEETING

1. Coaching for slow learners
2. Students' Feed back system
3. Students' clubs
4. Library facilities

MEMBERS PRESENT:

1. Dr.M Premkumar, Chairman
2. Dr V Subburam , Senior member
3. Dr S Vijayakumar,Coordinator
4. Dr D Banumathi, Member
5. Dr.A Rathinam, Member

LEAVE OF ABSENCE: Dr. G Srinivasan, Member & Dr.R Arravind, Member

After the Committee Chairman's welcome address and briefing on the agenda, the discussion begun. Following points are the outcomes of the discussion.

- Slow learners should be identified and coached for continuous progress in academic performance.

- Students feed-back system should be utilized to evaluate teachers, to improve teaching-learning system and solve teaching related issues.
- All students should be encouraged to take part in club activities to show-case and develop their talents in cultural activities, music, arts, games speech etc.
- Students should be encouraged to properly utilize library facilities like reading reference books, research journals, competitive exam books, general knowledge books etc. Library resources like digital library and availability of e-journals and other self-learning contents should be made available.

The coordinator delivered the Vote of Thanks in the end.



Principal

PRINCIPAL
PAVAI ENGINEERING COLLEGE
247, PAVAI PO, NAMAKKAL DIST

PAAVAI ENGINEERING COLLEGE (Autonomous)

PLANNING AND EVALUATION COMMITTEE - MINUTES OF MEETING

Academic Year : 2016-17 – Odd Sem.

Venue: Cute Hall

Date: 13.06.2016

Time: 11:00 AM- 12:00 PM

AGENDA OF THE MEETING

1. To encourage teaching innovations
2. Community development activities
3. Students' proposals for funding agencies
4. To identify and motivate sports talents
5. Other pertinent matters that come up during discussion

MEMBERS PRESENT:

1. Dr.M Premkumar, Chairman
2. Dr V Subburam , Senior member
3. Dr S Vijayakumar, Coordinator
4. Dr D Banumathi, Member
5. Dr.A Rathinam, Member
6. Dr.G Srinivasan, Member
7. Dr.R Arravind, Member

Committee Chairman welcomed and briefed on the matters to be discussed.

Committee members after thorough discussion took following decisions:

- Innovative methods like models, quizzes, chit-chats, videos, motivation to self-learning etc. should be adopted by faculty members for effective teaching process.
- For students to become socially responsible citizens, they should be involved in community services throughNSS, YRC etc.
- Faculty members should motivate students to apply for funding proposals with innovative ideas which would expose them to real-world problems and avenues for career development.
- Students who are good at indoor and outdoor games should be identified and coached further for winning various levels of competitions and attain utmost possible recognition.

The meeting came to an end with the Vote of Thanks delivered by the meeting coordinator.



Principal

PRINCIPAL
PAVAI ENGINEERING COLLEGE
P. PAVAI POOR, NAMAVKAL DIST.

PAAVAI ENGINEERING COLLEGE (Autonomous)

PLANNING AND EVALUATION COMMITTEE - MINUTES OF MEETING

Academic Year : 2015-16 – Even Sem.

Date: 21.01.2016

Venue: Cute Hall

Time: 11:00 AM- 12:00 PM

AGENDA OF THE MEETING

1. To scrutinize the students and faculty development programmes
2. Industry – Institution Interaction and consultancy
3. Awards and achievements of students and faculty
4. College development schemes
5. Relevant matters that arise during discussions

MEMBERS PRESENT:

1. Dr.M Premkumar, Chairman
2. Dr V Subburam , Senior member
3. Dr S Vijayakumar, Coordinator
4. Dr.A Rathinam, Member
5. Dr.G Srinivasan, Member
6. Dr.R Arravind, Member

LEAVE OF ABSENCE: Dr D Banumathi, Member

Committee Chairman welcomed and briefed about the matters to be discussed in the meeting.

Committee members discussed the matters in the agenda and decided the following:

- All the students should be motivated to attend seminars, conferences, workshops and paper presentation programs for overall development. Faculty members should be encouraged to organize workshops and conferences apart from research paper publications and such related activities. Faculty should update their knowledge as per the latest developments in related fields like software and latest technologies.
- Industrial exposure to students and faculty members should be improved through industrial visits, consultancy services to industries, collaborative research programs and other areas of mutual benefits.
- Students and faculty members should be encouraged to participate in academic and other related competitions, contests worldwide to win awards and reputation.
- New development schemes for the development of the college like offering new programs, research activities, collaboration with other eminent institutions should be worked out for implementation.

The vote of thanks was proposed by the coordinator.



Principal

PRINCIPAL
PAVAI ENGINEERING COLLEGE
M.T. PICHAI POOL, NAMAKKAL DIST.

PAAVAI ENGINEERING COLLEGE (Autonomous)

PLANNING AND EVALUATION COMMITTEE - MINUTES OF MEETING

Academic Year : 2015-16 – Odd Sem.

Venue: Smart Hall

Date: 17.06.2015

Time: 10:30 AM-12:30 PM

AGENDA OF THE MEETING

1. To plan academic activities of the year
2. Improvement of students' placement
3. Planning for promotion of research
4. Discussion on enhancing quality of education
5. Improvement of communication of students and faculties
6. Other relevant matters raised by the members

MEMBERS PRESENT:

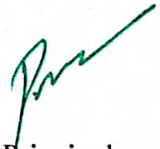
1. Dr.M Premkumar, Chairman
2. Dr V Subburam, Senior member
3. Dr S Vijayakumar, Coordinator
4. Dr D Banumathi, Member
5. Dr.A Rathinam, Member
6. Dr.G Srinivasan, Member
7. Dr.R Arravind, Member

Committee Chairman welcomed and briefed on the agenda to the committee members. Committee members discussed and exchanged ideas and arrived at the following decisions:

- The academic calendar should be revised and updated to include all the planned academic and other curricular activities.

- The placement activities should be improved to bring more companies to the campus and students' soft skills should be strengthened. Alumni employed in industries should be involved in placement related activities. Training programs on Soft skill development, career guidance and value added courses should be provided to improve employability of students.
- Faculty should be encouraged to submit proposals to funding agencies for conferences, workshops and seminars under quality improvement program. Also, the faculty members shall submit research proposals to enhance research activities in the campus.
- Faculty members should be motivated to utilize all innovative techniques to make understanding of the students more effective.
- Faculties and students should be motivated to take business English courses to improve their communication skills.

The coordinator proposed Vote of Thanks at the end of the meeting.


Principal

PRINCIPAL
PAJAJI ENGINEERING COLLEGE
PAJAJI, PADMAL POSE, RAMANJOGAL DIST.