

**PAAVAI ENGINEERING COLLEGE  
(AUTONOMOUS)**

**CIRCULAR**

05.04.2024

It is proposed to conduct 24<sup>th</sup> Finance Committee meeting for the Academic year 2024-2025 on 12.04.2024 by 10.30 a.m. at Smart Hall. All the members are requested to attend the meeting.

**Agenda:**

- Approval of utilized budget with audit accounts for the Financial Year 2023-2024.
- Approval of Action taken report of the 23<sup>rd</sup> Finance committee meeting dated 05.04.2023.
- Allocation of fund for various academic activities and departmental budget for the financial year 2024-2025.

  
**PRINCIPAL**

Copy to Members

**PAAVAI ENGINEERING COLLEGE**  
**(Autonomous)**

**Minutes of Finance Committee Meeting**

The 24<sup>th</sup> Finance Committee meeting of Paavai Engineering College is held on 12.04.24 at 10.30 a.m. at Smart Hall. The following members were attended the meeting

S.No	Name of the Member	Designation	Designation in Finance Committee
1.	Dr.M.PremKumar	Principal	Chairman
2.	Dr.K.K.Ramasamy	Director - Administration	Member
3.	Dr.B.Muralibabu	Controller of Examinations	Member
4.	Dr.K.Sundaramurthy	IQAC Head	Member
5.	Mr.I.K.Palanivel	Accounts officer	Member

The meeting commenced with the welcome note by Chairman. The Chairman appreciated the efforts taken by the department and the faculty members for getting the fund from various government and non-government agencies. The agenda taken up for discussion was

**Item No.24.1: To consider and approve the annual accounts together with audit report for the financial year 2023-24.**



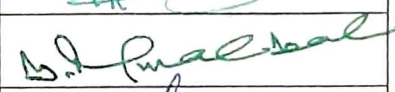
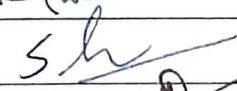
The committee went through the accounts of fund utilized statements carefully. The clarifications wherever, sought were provided. After the discussion and deliberation and report of the auditor, the audited accounts were approved for the financial year 2023-24.

**Item No.24.2: To consider and approve the Action taken report of the 23<sup>rd</sup> Finance committee meeting dated 05.04.2023.**

The Committee went through the action taken report of the 23<sup>rd</sup> Finance committee meeting and it was noted and approved.

**Item No.24.3: To consider and approve the allocation of fund to various activities and departmental budget for the financial year 2024-2025**

The committee discussed the departmental budget and allocation of fund to various academic activities. The committee analyzed each departmental budget and suggested a few modifications in the budget and after a detailed deliberation, the budget for allocation of fund for various heads were approved.

S.No	Name of the Member	Designation in Finance Committee	Signature
1.	Dr.M.PremKumar	Chairman	
2.	Dr.K.K.Ramasamy	Member	
3.	Dr.B.Muralibabu	Member	
4.	Dr.K.Sundaramurthy	Member	
5.	Mr.I.K.Palanivel	Accounts officer	