

## PAAVAI ENGINEERING COLLEGE

(Autonomous)

### Minutes of Admission Committee Meeting

The Admission committee meeting was conducted on 11.04.2021 for the Academic year 2021-2022 at 3.30 pm through online mode.

S.No	Name of the Member	Position	Sign
1	Mr.K.Senthil	Director Admissions	
2	Dr.M.Premkumar	Principal	
3	Mr.M.Mohan	Head – Admissions	
4	Dr.B.Kishok Kumar	In-Charge admissions	

#### Points Discussed:

- The Principal suggested that the admission panel members confirm with parents if they need college transport facilities and the desired boarding point to arrange necessary transport.
- It was decided that the sale of application forms for admissions would begin after April 2021.
- The Principal announced that the admission process for PG courses would start after the publication of UG final year results.
- The members discussed in depth the stipulated guidelines set by the Government of Tamil Nadu and Anna University for student admissions.
- The HODs of the respective PG Departments will be part of the selection panel for their PG programs under the Management Quota.
- The admission panel members were tasked with verifying the certificates of admitted candidates.
- It was decided that the college office phone number would be designated as a helpline for the admission process, allowing candidates to seek clarifications regarding the admission procedures.