

PAAVAI ENGINEERING COLLEGE (Autonomous)

PLANNING AND EVALUATION COMMITTEE - MINUTES OF MEETING

Academic Year: 2025-26: Odd Sem.

Venue: Cute Hall

Date: 02.07.2025

Time: 11.00 PM-12.30 PM

AGENDA OF THE MEETING

1. Academic Planning and Calendar finalization for the current year.
2. Reviewing curriculum for enriching syllabus.
3. Faculty Recruitment and Development.
4. Reviewing Research output.
5. Infrastructure development
6. Industry Collaboration
7. Other relevant matters.

MEMBERS PRESENT:

1. Dr. M Premkumar, Chairman
2. Dr. V Subburam, Senior member
3. Dr. S Vijayakumar, Coordinator
4. Dr. D Banumathi, Member
5. Dr. A Rathinam, Member
6. Dr. R Arravind, Member
7. Dr.R.Mohanapriya, Member

The Committee Chairman welcomed the members and briefed them on the agenda items for discussion. After detailed deliberations and exchange of ideas among the committee members, the following conclusions were drawn:

- The academic schedule for the new academic year, including semester timelines, examination dates, and co-curricular activity plans, has been finalized.
- The existing curriculum was reviewed. Suggestions from industry experts, academic professionals, and stakeholder feedback were considered to enhance the curriculum's relevance and employability. Basic topics on Artificial Intelligence (AI) have been included to expose students to current advancements.
- Faculty requirements were assessed for new appointments. Plans were made to conduct Orientation Programs and Faculty Development Programs to enhance teaching effectiveness.
- Research output—covering publications, patents, and research proposals—was reviewed. Initiatives to promote interdisciplinary research and increase external funding opportunities were discussed.
- Existing facilities were evaluated for adequacy. Recommendations were made for upgrading infrastructure and creating new facilities to support academic and research excellence.
- Opportunities for signing Memorandums of Understanding (MoUs) with industries and academic institutions for internships, research, joint projects, guest lectures, workshops, and placement activities will be explored.
- Additional discussions were held regarding promoting higher studies in foreign universities, supporting innovative student projects, and strengthening placement and entrepreneurship development activities.

The meeting concluded with a vote of thanks proposed by the Committee Coordinator.



Principal